

MEETING MINUTES *continued*

Administrative Agent update

Kenneth Leighton-Boster discussed:

- The Part A Program is working with HRSA reviewers that are analyzing the program
- New program expectations and best practices were shared at the recent Ryan White Grantee Meeting in Washington, DC
- The Quality Improvement team was completing site visits on schedule

Committee Chair update

Eric Moore discussed that the Planning Council would be holding a holiday paper goods drive, benefitting Joshua Tree Feeding Program, at its next meeting.

Revisions to Standards of Care

Mental Health and Substance Abuse Services

Kenneth Leighton-Boster discussed the need to establish health outcome related to GAF scores in each of these standards of care. The committee discussed issues related to GAF scores, and what health outcome to include in each standard.

The committee reached a consensus to invite providers of these services to attend the January meeting to provide input.

Committee 3-year action plan development

The committee reviewed the existing 3-year action plan, and began development of the 2013-2015 plan. Committee related goals and activities detailed in the Council's 2012-2015 Comprehensive Plan were discussed.

The committee reached a consensus to complete a matrix to track progress toward completing Standards Committee goals and activities. Additionally, the committee would establish a timeline of activities, and a schedule for Quality Improvement staff to report data to the committee.

Discussion of agenda items for the next meeting

In addition to the recurring agenda items, the committee determined the following:

Agenda Items

Committee goals/objective review

MEETING MINUTES *continued*

Continue 3-year action planning

Review of Mental Health and Substance Abuse services standards of care

Action Items to be completed by the next meeting

Task	Assigned To

Current events summaries

Debby Elliott discussed that Care Directions would be closed on December 24th and 25th.

Call to the public

No comments were voiced.

Adjourn

The meeting adjourned at approximately 9:59 am.