

Planning Council



Randall Furrow, Chair

Thursday, January 24, 2013
5:00 pm to 6:30 pm
Area Agency on Aging/Care Directions
1366 East Thomas Road, Phoenix
3rd Floor, Room 304

4041 North Central Avenue
Suite 1400 • Phoenix, AZ 85012-3329
(602) 506-6321 phone
(602) 372-8499 fax
PlanningCouncil@mail.maricopa.gov

Meeting Minutes

In Attendance

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present LOA: Leave of Absence*

EX	Abdul Hasan	AT	Andrea Norman	AT	Brian Arey	EX	Carla Chee
AT	Cherl Tomlinson	AT	Cynthia Trottier	AT	Dan Lindell	AT	David Aguirre
ALT	Debby Elliott	ALT	Deborah Frusciano	AT	Eric Moore	AT	Jonathan Harris
AT	Jennifer Bullock	AT	Juan Carlos Perez	AT	Keith Thompson	AT	Ken Bethel
EX	Kimberly Yellow Robe	AT	Lucio Amado	AT	Maclovia Morales	EX	Mary Rose Wilcox
EX	Norman Wagner	AT	Penny Ells	AT	Randall Furrow		
EX	Rebecca Barnett	AT	Robert Solis				

Guests

Tony Ornelas	Greg Scaggs	Michael Milligan	Jennifer Davis
Dominic Ngyuyen	Erica Ferguson	Edward Tisdale	Darwin Gunderson
Chavon Boston	Tom Awal	Lisa Fuentes	Jennifer Warrington
Calicia White	Rebecca Schaffer	Matthew Cacarez	Lee Connelly

Administrative Agent Staff

AT	Rose Conner	AT	Kenneth Leighton-Boster	AT	Carmen Batista	AT	Chantie Wingo
AT	Edd Welsh		Georgina Lowe	AT	Jared Vega	AT	Julie Young
	Jane Wlsted	AT	Victoria Jaquez				

Support Staff: John Sapero

MEETING MINUTES *continued*

Welcome, introductions and declarations of any conflicts-of-interest

Planning Council Chair Randall Furrow called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of quorum

Randall Furrow determined that quorum was established with 15 of 25 members at 5:00 pm.

Review of the minutes and action items from the prior meeting

This item was tabled.

Chair Update

Randall Furrow discussed that Carmen Batista had been appointed to be the Ryan White Part A grant contracts supervisor. Additionally, John Sapero has taken a position with the Arizona Department of Health Services. John's last day as Planning Council Support will be Friday, February 1st.

Presentation: Oral Health Services

Chavon Boston provided an overview of the new Ryan White contract with Delta Dental Services, and answered questions.

Administrative Agent update

Rose Conner provided a utilization report and discussed:

The AA is requesting rapid reallocation authority for up to 10% of any service category's funds to cover funding needs for the remainder of the grant year. The AA will only reallocate core funds to core services under this rapid reallocation authority, and will bring any requests for core to support fund reallocations.

The Part A Program is working closely with Part B, C and D to monitor the transition of Part A clients to PCIP. There are currently approximately 85 clients who are awaiting final approval and ID numbers from PCIP, with many more in the processing stages. IF all of these clients successfully transition to PCIP before the end of the grant year, there may be a significant decrease in Primary Medical Care costs, which may provide some funds for carryover into 2013. In anticipation of possible carryover funds, a preliminary carryover request for 5% of the EMA's formula funds (\$283,000) and \$71,000 of MAI funds was submitted to HRSA by the December 31, 2012 deadline. The final carryover amount will be identified after the close of the grant year in May, 2013.

Reallocations/Rapid Reallocations Authority Approval

Recommendations for GY 2013 Partial Allocations (GY 2013 allocations revised from those determined at the 2012 PSRA sessions)

Rose Conner guided the Council through the reallocations recommendations, and discussed:

The RWPA Program has been notified by HRSA that the program will receive 50% of 2012 Formula Funds and 50% of 2012 MAI funds on March 1, 2013.

Total Amount Available for Direct Services Allocations

Part A	\$2,155,394
MAI	\$ 174,564

Assumptions:

1. Part A services will be funded for 4 months with the available funds. Additional funds will be allocated once all formula and supplemental funds are awarded later in the year.
2. MAI services will be funded for 6 months with the allocated funds. There will be only formula funds awarded to MAI later in the year, with no supplemental funds expected.
3. Partial funding does not provide enough funds to allocate funds to MAI Outreach. Contracts for MAI Outreach will need to be cancelled on February 1, 2013 to be effective March 1, 2013.
4. Partial funding requires a cut in Part A funding from current expected expenditures. The AA recommends that the Planning Council allocate 6 months of funding to Dental Insurance, pending determination of potential carryover and possible funding assistance from Part B in 2013. The AA also recommends that the CHPS Committee reconvene the Oral Health Workgroup to review options for Oral Health Services in case there are no carryover funds or assistance from Part B in 2013.

Calicia White and Maclovia Morales commented on the need to continue to provide Outreach Services.

Cynthia Trottier discussed that she felt funding for core services should not be minimized, and that Oral Health services should be funded similar to GY 2012.

MOTION: David Aguirre moved to accept the reallocations as presented. Ken Bethel seconded.

DISCUSSION: None.

MEETING MINUTES *continued*

OUTCOME: The motion passed.

Rapid Reallocations Authority Approval

MOTION: Andrea Norman moved to approve Rapid Reallocation Authority. Phil Seeger seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Nominations for vacant Executive Committee positions

NOMINATION: Phil Seeger moved to nominate David Aguirre for Vice Chair. Jennifer Bullock seconded. David Aguirre accepted the nomination.

NOMINATION: Cynthia Trottier moved to nominate herself for Vice Chair. Robert Solis seconded. Cynthia Trottier accepted the nomination.

NOMINATION: Jennifer Bullock moved to nominate herself for Positive Community Representative. Andrea Norman seconded. Jennifer accepted the nomination.

Membership Approvals

David Aguirre introduced Thomas Awai (Alternate, Andrea Norman) and Michael Milligan (General Public Representative), and allowed each individual to provide short comments regarding their desire to join the Planning Council.

MOTION: Eric Moore moved to vote on the approval of the candidates by secret ballot. Phil Seeger seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Later in the meeting, David Aguirre announced that both candidates had been approved to be forwarded to the Maricopa County Board of Supervisors for final appointment.

Approval of revisions to the standards of care for Mental Health and Substance Abuse Services

Eric Moore presented the revisions, as recommended by the Standards Committee.

MEETING MINUTES *continued*

MOTION: Eric Moore moved to approve the revisions as presented. Jonathan Harris seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Approval of the revisions to the Planning Council Bylaws

Keith Thompson presented the revisions, as recommended by the Rules Committee. Eric Moore suggested a revision to the Allocations Committee description.

MOTION: Keith Thompson moved to accept the Bylaws revisions, as amended. Andrea Norman seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Committee/Workgroup reports

Training, Education And Membership: No report was provided.

Community Health Planning & Strategies: No report was provided.

Standards: No report was provided.

Rules: Keith Thompson discussed that the committee developed recommendations for a revised committee Policies and Procedures template. These recommendations will be presented to the Executive Committee for their consideration. Additionally, Keith provided an overview of a discussion the committee had regarding the Council's Guiding Principles for Allocations Decisions. The committee recommended that the Allocations Committee review the document to address changes in emerging need and funding availability.

Allocations: No update was provided.

Updates: Other Ryan White Programs

Part B

Lisa Fuentes discussed that the Part B program had discovered the reason why PCIP clients were not getting their ID cards – t using the Part B office address as a mailing address for ADAP Assist clients was causing an error in the PCIP enrollment system. This issue has been resolved.

MEETING MINUTES *continued*

PCIP: There are now 75 clients in-process for screening, 33 clients on hold - missing documents, 1 client with an application ready to mail, 54 clients awaiting offers, 65 clients pending enrollment, and 39 clients waiting for ID cards.

James Borders has been hired as an ADAP Coordinator.

An estimated 565 clients will transfer to Medicaid (AHCCCS) as part of the Affordable Care Act.

An RFP for Part B services will be released shortly.

Julie Young has been hired to assist the Part B program with CARE Ware updates.

Part C

Eric Moore discussed the program received a 5-month partial grant award for GY 2013.

Part D

Cheri Tomlinson discussed that Ryan White Part D is no longer on draw-down restrictions. Additionally, Part C and D have joined the Arizona Affordable Care Act Coalition, to educate clients and ease their transition to Affordable Care Act health exchange plans/programs. It is very important to retain people in the PCIP program to ensure they transition to Medicaid and other programs.

Part A Dental Insurance Program

No update was provided.

Current Event Summaries

Keith Thompson discussed that the Arizona Governor had supported Medicaid expansion in Arizona as part of the Affordable Care Act.

Randall Furrow thanked John Sapero for his work as Planning Council Support. He allowed meeting participants to share comments.

Call to the public

No comments were voiced.

Adjourn

The meeting adjourned at approximately at 6:40 pm.