

Allocations Committee



Juan Carlos Perez, Chair

Wednesday, March 7, 2012
5:00 pm to 6:30 pm
Public Health
4041 North Central Avenue, Phoenix
14th Floor, Training Room

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Meeting Minutes

Attendance

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT	Cheri Tomlinson	ALT	Debby Elliott <i>alt: Philip Seeger</i>	LOA	Juan Carlos Perez	ALT	Maclovia Morales
EX	Mary Rose Wilcox <i>alt: Mark Kezios</i>	AT	Randall Furrow				

Guests

Cynthia Trottier

Administrative Agent Staff

Rose Conner Georgina Lowe

Support Staff: John Sapero

Welcome, introductions and declarations of any conflicts-of-interest

NEED TO COMPLETE Randall Furrow called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Extension Act of 2009 and the Maricopa County Department of Public Health.

Copies of the documents provided to the participants of this meeting may be requested from Planning Council Support.

MEETING MINUTES *continued*

Cynthia Trottier expressed her desire to join the committee.

Determination of quorum

Randall Furrow determined that quorum was established with four of five members present at approximately 5:00 pm.

Review of minutes and action items

Participants silently reviewed the summary minutes for the February 1, 2012 meeting. No corrections were voiced.

Committee Chair Update

No update was provided.

Administrative Agent update

Rose Conner discussed:

- At current spending patterns, the grant is projected to be 11% below budget at the end of the grant year.
- Direct Dental Services provided dental services to approximately 250 clients from Nov. to Feb., and final expenditures in February will decrease the total amount of RWPA supplemental funds that will be returned at the end of year end closeout. The EMA will be able to cover all dental services with funds from the Part A 2011 funds, with minimal use of carryover funds. Any 2010 carryover funds remaining at the end of the grant year will be returned to HRSA.
- The Opt-Out Testing Pilot Project for Maricopa County Jails has received notice from ADHS that funding for testing will continue until at least July, 2012.
- PCIP enrollment of RWPA clients as of January 1 is 286 clients. RWPA is continuing to enroll RWPA clients into PCIP as soon as eligibility for PCIP is determined. Primary Medical Providers are seeing increased number of clients enrolling for RWPA after being dropped from AHCCCS, so it is anticipated that RWPA will have a similar number of clients receiving Medical Services in 2012 as in 2011, even with RWPB enrolling RWPA clients into PCIP.
- At current spending patterns, the grant is expected to be 18% below budget at the end of the grant year.
- No expenditures from MAI Carryover are expected at this time. Any unexpended carryover funds will be returned to HRSA at year end.
- The 2012 RWPA and MAI grant funds have been received. The total amount of the EMA's award is \$8,007,451, which is a decrease of \$261,754, or 3.17% decrease.

MEETING MINUTES *continued*

- The EMA has requested \$283,000 in RWPA carryover from 2011, and \$95,000 in MAI carryover, which will assist the EMA in providing services at the PSRA projections. However, projected growth in some priority service areas may lead to a decrease in support services.

GY 2012 Allocations

Rose Conner and Georgina Lowe provided an overview of the GY 2012 Part A funding award. The EMA's Part A GY 2012 award is \$261,754 less than the GY 2011 award.

Recommendations:

- Based on the Planning Council's Guiding Principles, eliminate funding for Legal Services and Psychosocial Support Services. \$10,000 has been included for a two-month transition period to allow these services to 'ramp down'
- Based on an analysis of the last three months of billing for all services in GY 2011, increase or decrease funding as presented

Phil Seeger related that the EMA has returned GY 2011 funding to HRSA. He expressed concern that services would be eliminated at the beginning of the grant year, when there might be variances in service delivery that would enable funding for these services to be available over the course of the grant year. Rose Conner replied that there were a variety of issues that the EMA would be facing, such as changes to AHCCCS eligibility, clients transitioning to PCIP, a pattern of increases in the number of clients entering care for the first time, and the number of clients retaining or returning to care from EIS services, etc. These changes will increase costs over the previous grant year.

Rose related that a possible strategy would be to allow the providers to submit their budgets for GY 2012, and if there is any funding available, these funds could be allocated to Legal Services and Psychosocial Support Services.

MOTION: Phil Seeger moved to accept the AA recommendations as presented. Cheri Tomlinson seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Rose Conner discussed the Part A program will analyze how to transition services affected by the recommendations and report to the Planning Council.

Determination of agenda items for the next meeting

In addition to recurring agenda items, the following agenda items were added:

MEETING MINUTES *continued*

Agenda Items

Action Items to be completed by the next meeting:

Task	Assigned To

Current Event Summaries

Cynthia Trottier discussed recent changes to AGAPE Network’s food box services. Cynthia invited meeting participants to take a tour of the program.

Cheri Tomlinson discussed a National Women and Girl’s HIV/AIDS Awareness Day event at Pilgrim’s Rest.

Edward Ornelas discussed that the CPLC Luces program will move back to its previous office location on Central Avenue.

Call to Public

No comments were voiced.

Adjourn

The meeting adjourned at approximately 6:05 pm.