

Market Range Detail - Emergency Services Planner Senior

Effective Date

January 6, 2014

Market Range Title Description

Positions in this market range title are responsible for the oversight and daily supervision of the technical operations of an assigned function or program within the Department of Emergency Management.

DISTINGUISHING CHARACTERISTICS

Positions in this market range title are distinguished from those in the Emergency Services Planner in that the former is responsible for overseeing a complex compliance program or function and may lead or direct the work of other staff.

- Serves as lead or project coordinator on complex, difficult and sensitive emergency planning projects that affect large populations and budgets such as those related to the Palo Verde Nuclear Generating Station.
- Formulate solutions and direct the implementation of program/operation objectives and services.
- Lead the development, planning, training, preparation, coordination and execution of county participation in response exercises related to specific program or function.
- Assist in the development of goals and strategies, recommending and implementing program or operational improvements.
- Develop policies and procedures related to specific program or function.
- Develop and manage program operational budget.
- Ensure program operations meet established timelines, funding and objectives.
- Provide expert guidance and interpretation related to complex regulatory situations or inspections.
- Serve as Emergency Operations Center (EOC) Manager in an all-hazard capacity, including coordinating command staff within the EOC as necessary.
- Manage high profile projects and assignment

Market Range

Minimum Hourly Rate	Midpoint / Hiring Maximum	Maximum Hourly Rate
\$27.35	\$32.00	\$36.65

Likely Minimum Qualifications

- Other combinations of education and experience may be considered in substitution for the minimum qualifications
- Bachelor's degree in Emergency Management, Program Management or a related field.
- Three years of professional experience in emergency management, public safety or public health planning.

Glossary:

Market Range Title: Broad grouping of related positions with like job responsibilities and qualifications. Market Range Titles typically include positions ranging from entry level to senior/lead level unless indicated otherwise.

Effective date: The date the salary range was implemented for use.

Market Range Title Description: Broad description of sample job duties and responsibilities of positions included in the Market Range Title. Each position included in a Market Range Title also has a job description that is specific to the department. Departments are responsible for writing and maintaining job descriptions for positions in their department. Employee Compensation is responsible for writing and maintaining Market Range Title Descriptions.

Likely Minimum Qualifications: Typical minimum qualifications for positions assigned to the Market Range Title. Because a broad group of jobs in different departments are included in a Market Range Title, minimum and preferred qualifications may vary slightly depending on the area of assignment.

Market Range: The minimum, midpoint, and maximum salary points for all positions included in the Market Range Title.

Hiring Range: The hiring range for all positions is ordinarily the minimum of the market range to the midpoint. The use of a different hiring range must be approved by Employee Compensation. Departments should use a hiring range that is within their funding capabilities and are required to comply with the County's Funded Position Policy ensuring that applicants are extended a rate that is supported by the department's budget.

Working Title: The specific title used by a department to identify a position within their organizational structure. Use of working titles is flexible and aimed to assist departments in identifying the unique functions and responsibilities of each position and is representative of the assigned Market Range Title. Ordinarily, supervisory and/or managerial titles should not be used for positions not assigned to a supervisory and/or manager Market Range Title.