

Market Range Detail - Dietitian Principal

Effective Date

August 17, 2015

Market Range Title Description

PURPOSE STATEMENT

Positions in this market range title are responsible for providing clinical nutrition oversight of staff in order to support effective and efficient operations. Administers and manages implementation of quality assurance and continuous improvement initiatives.

DISTINGUISHING CHARACTERISTICS

PRIMARY DUTIES

This job may include the following job duties and is not an all-inclusive list of all job duties that may be required. Employees will be required to perform other related duties as assigned.

- Provides clinical oversight to continuously improve nutrition program service delivery to assure compliance with State, Federal and County requirements, regulations, and policies/procedures.
- Develops, implements, and monitors program performance by capturing and evaluating on a regular basis various service delivery metrics/data to identify clinic and program-wide trends and solutions including but not limited to national best practices, participation/caseload, customer satisfaction, walk-in appointments, Saturday and after-hour service delivery, feasibility of technology to enhance service delivery methods and adherence to existing and new program policies and procedures.
- Develop, implement and track performance improvement and quality assurance initiatives to improve service delivery and compliance with State and Federal regulations, policies and procedures.
- Provides clinical supervision of Registered Dietitians which includes but is not limited to regularly assessing and meeting with the staff to discuss experiences, progress in achieving expertise, and ensuring effective customer services. Directs and coordinates all human resource functions for the Office including the hiring, supervision, performance review, coaching and counseling and disciplinary actions; directly supervises office and supervisory staff; ensures actions comply with County Merit Rules, other County and Departmental policies and procedures, and applicable state and federal employment and labor laws. Reviews and approves all supervised employee(s) timecards and other required documents in an accurate and timely manner. Develops and implements corrective action plans.
- Collaborate with the program management and training staff to develop competency assessment tools to measure staff competencies in order to develop training initiatives to improve service delivery and meet state/federal requirements.
- Support and promote staff development in the area of nutrition.

Market Range

Minimum Hourly Rate	Midpoint / Hiring Maximum	Maximum Hourly Rate
\$26.73	\$32.84	\$38.94

Likely Minimum Qualifications

- Bachelor's degree in Public Health, Health Education or Nutrition and four (4) years of experience in nutrition-related program planning and delivery which includes one (1) year of supervisory and/or management experience in a nutrition education environment. Completion of a didactic program in dietetics and supervised practice program approved the Accreditation Council for Education in Nutrition and Dietetics (ACEND). Must possess the Registered Dietitian credential. Related higher education may substitute for experience requirements on a year per year basis.

Glossary:

Market Range Title: Broad grouping of related positions with like job responsibilities and qualifications. Market Range Titles typically include positions ranging from entry level to senior/lead level unless indicated otherwise.

Effective date: The date the salary range was implemented for use.

Market Range Title Description: Broad description of sample job duties and responsibilities of positions included in the Market Range Title. Each position included in a Market Range Title also has a job description that is specific to the department. Departments are responsible for writing and maintaining job descriptions for positions in their department. Employee Compensation is responsible for writing and maintaining Market Range Title Descriptions.

Likely Minimum Qualifications: Typical minimum qualifications for positions assigned to the Market Range Title. Because a broad group of jobs in different departments are included in a Market Range Title, minimum and preferred qualifications may vary slightly depending on the area of assignment.

Market Range: The minimum, midpoint, and maximum salary points for all positions included in the Market Range Title.

Hiring Range: The hiring range for all positions is ordinarily the minimum of the market range to the midpoint. The use of a different hiring range must be approved by Employee Compensation. Departments should use a hiring range that is within their funding capabilities and are required to comply with the County's Funded Position Policy ensuring that applicants are extended a rate that is supported by the department's budget.

Working Title: The specific title used by a department to identify a position within their organizational structure. Use of working titles is flexible and aimed to assist departments in identifying the unique functions and responsibilities of each position and is representative of the assigned Market Range Title. Ordinarily, supervisory and/or managerial titles should not be used for positions not assigned to a supervisory and/or manager Market Range Title.