

Market Range Detail - Fingerprint Technician

Effective Date

September 3, 2008

Market Range Title Description

Positions in this market range title are responsible for providing specialized support in capturing, comparing, and maintaining fingerprints. Typical job duties include: capturing fingerprints on a computerized Livescan system and by ink and roll for all jail prisoners, persons booked on court order summons, registered sex offenders, and persons requesting fingerprints for law enforcement application and licensing; maintaining fingerprint records and files; operating the electronic mug shot system taking photos of suspects; querying and interpreting data from various crime information systems; verifying identification credentials for persons reporting for summons bookings.

Positions in the Fingerprint Technician market range title differ from positions in the Fingerprint Analyst market range title in that the former are primarily responsible for capturing and maintaining fingerprints and records while positions in the latter are primarily responsible for examining, classifying, and interpreting fingerprints.

Market Range

Minimum Hourly Rate	Midpoint / Hiring Maximum	Maximum Hourly Rate
\$12.76	\$18.21	\$23.65

Likely Minimum Qualifications

- Other combinations of education and experience may be considered in substitution for minimum qualifications.
- High school diploma or GED
- One year of clerical experience
- Within six months of employment, must successfully:
 - Complete internal training and functionally test to affirm the proficiency of fingerprint classification and identification to assure compliance with federal requirements; OR
 - Graduate from an FBI 40-Hour Fingerprint Classification School or similar coursework in fingerprint classification from an accredited school or training program.
- Preference will be given to applicants with prior law enforcement or fingerprint experience and/or related certifications.

Working Titles

- Detention Identification Technician

Glossary:

Market Range Title: Broad grouping of related positions with like job responsibilities and qualifications. Market Range Titles typically include positions ranging from entry level to senior/lead level unless indicated otherwise.

Effective date: The date the salary range was implemented for use.

Market Range Title Description: Broad description of sample job duties and responsibilities of positions included in the Market Range Title. Each position included in a Market Range Title also has a job description that is specific to the department. Departments are responsible for writing and maintaining job descriptions for positions in their department. Employee Compensation is responsible for writing and maintaining Market Range Title Descriptions.

Likely Minimum Qualifications: Typical minimum qualifications for positions assigned to the Market Range Title. Because a broad group of jobs in different departments are included in a Market Range Title, minimum and preferred qualifications may vary slightly depending on the area of assignment.

Market Range: The minimum, midpoint, and maximum salary points for all positions included in the Market Range Title.

Hiring Range: The hiring range for all positions is ordinarily the minimum of the market range to the midpoint. The use of a different hiring range must be approved by Employee Compensation. Departments should use a hiring range that is within their funding capabilities and are required to comply with the County's Funded Position Policy ensuring that applicants are extended a rate that is supported by the department's budget.

Working Title: The specific title used by a department to identify a position within their organizational structure. Use of working titles is flexible and aimed to assist departments in identifying the unique functions and responsibilities of each position and is representative of the assigned Market Range Title. Ordinarily, supervisory and/or managerial titles should not be used for positions not assigned to a supervisory and/or manager Market Range Title.