

Market Range Detail - Chief Medical Examiner

Effective Date

September 30, 2013

Market Range Title Description

The Chief Medical Examiner is responsible for the planning, management, and direction of the forensic operations of the Medical Examiner's Office providing proper investigations of deaths and detecting and determining the cause and manner of death. The Chief Medical Examiner provides medical forensic expertise to the Director – Medical Examiner and County Management.

Typical job duties include: managing a staff of Medical Examiner's and forensic technical staff; reviewing all forensic work to ensure quality and consistency of reports necessary for trial and prosecution purposes ensuring that no errors occur in dealing with incarceration and in life and death situations; developing and implementing forensic standards, policies and procedures for the Medical Examiner's Office; providing expert witness testimony and guidance for all forensic criminal and civil actions associated with cases investigated within Maricopa County; establishing, evaluating, and monitoring policies and operational procedures for handling potentially infectious and lethal autopsy gases, hazardous chemicals and equipment to assure optimal protection of staff; acting as an investigation liaison and providing cooperation to all elements of the criminal justice system as requested or necessary at the time of scene investigation, autopsy, and post autopsy conferences and in anticipation of future inquiries and evaluations; providing family conferences in person and by telephone to family members of the deceased to increase the level of understanding the causes of death, manner of death, and physiologic and psychological mechanisms involved; providing educational and informational opportunities through talks and lectures to law enforcement, medical and paramedical groups and other criminal justice and related agencies; participating in state and national forensic organizations and programs to provide input and gain knowledge in forensic programs and maintains recognition of the Maricopa County forensic investigation program and medical examiner's services. The Chief Medical Examiner reports to the Director – Medical Examiner.

Market Range

Minimum Hourly Rate	Midpoint / Hiring Maximum	Maximum Hourly Rate
\$83.10	\$103.16	\$123.21

Likely Minimum Qualifications

- Graduation from an approved school of medicine
- Current license to practice medicine in the State of Arizona, as required by the Arizona Department of Professional Regulations
- Six years of professional experience in forensic medicine

Working Titles

- Chief Medical Examiner

Glossary:

Market Range Title: Broad grouping of related positions with like job responsibilities and qualifications. Market Range Titles typically include positions ranging from entry level to senior/lead level unless indicated otherwise.

Effective date: The date the salary range was implemented for use.

Market Range Title Description: Broad description of sample job duties and responsibilities of positions included in the Market Range Title. Each position included in a Market Range Title also has a job description that is specific to the department. Departments are responsible for writing and maintaining job descriptions for positions in their department. Employee Compensation is responsible for writing and maintaining Market Range Title Descriptions.

Likely Minimum Qualifications: Typical minimum qualifications for positions assigned to the Market Range Title. Because a broad group of jobs in different departments are included in a Market Range Title, minimum and preferred qualifications may vary slightly depending on the area of assignment.

Market Range: The minimum, midpoint, and maximum salary points for all positions included in the Market Range Title.

Hiring Range: The hiring range for all positions is ordinarily the minimum of the market range to the midpoint. The use of a different hiring range must be approved by Employee Compensation. Departments should use a hiring range that is within their funding capabilities and are required to comply with the County's Funded Position Policy ensuring that applicants are extended a rate that is supported by the department's budget.

Working Title: The specific title used by a department to identify a position within their organizational structure. Use of working titles is flexible and aimed to assist departments in identifying the unique functions and responsibilities of each position and is representative of the assigned Market Range Title. Ordinarily, supervisory and/or managerial titles should not be used for positions not assigned to a supervisory and/or manager Market Range Title.