



**NON-TITLE V PERMIT RENEWAL APPLICATION**

**APPLICATION FOR THE AUTHORITY TO OPERATE AND/OR CONSTRUCT  
 A NON-TITLE V OPERATION**

Applications should be submitted through the AQD Online Portal. Please see our [instructions for creating an account](#). Additional information is available on the [AQD Online Portal \(IMPACT\) page](#).

**Important:** Please note that email will be our primary means for routine communication with you, unless you do not have an email account. Please be sure that your email address is entered correctly.

Use this form to apply for a renewal of Non-Title V air quality permit for an entire facility. Do not use it to apply for a new permit, amend prior applications, add additional pieces of equipment to an existing permitted facility, or transfer a current air quality permit from one person to another. Also do not use this application form for applying for an Authority to Operate (ATO) under a general permit or for applying for a Title V Air Quality Permit. Separate application packages are available for these purposes.

Complete the application by typing or printing legibly. The submitted application and documents become the property of the Maricopa County Air Quality Department (hereafter referred to as the Department) and will not be returned. All submitted documents will be available to the public unless a notice of confidentiality has been submitted by the applicant in accordance with Arizona Revised Statutes (ARS) §49-487 and accepted by the Department in accordance with Maricopa County Air Pollution Control Regulations, Rules 100 and 200. If confidentiality is claimed pursuant to ARS §49-487, a fully completed application with confidential information clearly identified along with a separate copy of the application for public review without the confidential information and a written justification for the confidentiality claimed must be submitted. For a permit renewal application, an application fee is not required. An annual administrative fee will be charged per Rule 280, §302.2. For questions regarding billing, call (602) 372-1071.

The Maricopa County Air Pollution Control Regulations may be viewed and/or downloaded from our web site at: <http://www.maricopa.gov/1951/Adopted-Rules>. You may also contact the Department by telephone at (602) 506-6094 for the costs and information to obtain a full set.

Complete items 1-14. If necessary, attach additional sheets to the application to provide all required information. Submit the application by completing the attached original forms. **All applicants must complete items 1 through 14 or the application will be deemed incomplete.**

If there has been (or will be) a physical change in or a change in the method of operation since the last issued permit that would trigger the need for a permit revision under Maricopa County Rule 220 §403, then **an application for a permit modification must be submitted** along with this permit renewal form.

Please see the following sections of Maricopa County Rule 220 for additional details outlining when a permit modification is required:

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Source Changes that Require Non-Title V Permit Revisions.....	Rule 220 §403
- Minor Modifications.....	Rule 220 §405.2
- Non-Minor Modifications.....	Rule 220 §405.3
Source Changes that Do Not Require Non-Title V Permit Revisions.....	Rule 220 §404
- Written Notice.....	Rule 220 §404.3

If you need help completing the application package, please see our website or call 602-506-5102.

Notice of Regulatory Reform

In accordance with A.R.S. §11-1604:

- A. A county shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule, ordinance or delegation agreement. A general grant of authority does not constitute a basis for imposing a licensing requirement or condition unless the authority specifically authorizes the requirement or condition.
- B. Unless specifically authorized, a county shall avoid duplication of other laws that do not enhance regulatory clarity and shall avoid dual permitting to the maximum extent practicable.
- C. This section does not prohibit county flexibility to issue licenses or adopt ordinances or codes.
- D. A county shall not request or initiate discussions with a person about waiving that person's rights.
- E. This section may be enforced in a private civil action and relief may be awarded against a county. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against a county for a violation of this section.
- F. A county employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the county's adopted personnel policy.
- G. This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02.



### **Non-Minor Permit Revisions**

A source with a Non-Title V permit shall apply for a non-minor permit revision prior to making any of the following changes:

- Establishing or revising a voluntarily accepted emission limitation or standard or an emissions cap.
- Making any change in fuel not authorized by the Non-Title V permit and that is not fuel oil or coal to natural gas or propane.
- A change to, or an addition of, an emissions unit not subject to an emissions cap that will result in a net emissions increase of a pollutant greater than the significance level (25 Tons Per Year (TPY) NO<sub>x</sub>, 25 TPY VOC, 40 TPY SO<sub>x</sub>, 100 TPY CO, and 15 TPY PM<sub>10</sub>).
- A change that relaxes monitoring, recordkeeping, or reporting requirements, except when the change results from removing equipment; or from a change in an applicable requirement.
- A change that will cause the source to violate an existing applicable requirement.
- A change that will require a case-by-case determination of an emission limitation or other standard; or a source-specific determination of ambient impacts or a visibility or increment analysis; or a case-by-case determination of a monitoring, recordkeeping, and reporting requirement.
- A change that requires the source to obtain a Title V permit.

### **Minor Permit Revisions**

A source with a Non-Title V permit shall apply for a minor permit revision prior to making any of the following changes:

- A change in emission units that triggers a new applicable requirement. The emissions units shall not be subject to an emissions cap and the net emissions increase is less than the significance level. The change shall not require a case-by-case determination of an emissions limitation or other standard. The change shall not require the source to obtain a Title V permit.
- A change that increases operating hours or rates of production above the permitted level, unless the increase otherwise creates a condition that requires a non-minor permit revision.
- A change in fuel from fuel oil or coal to natural gas or propane, if not authorized in the permit.
- A change that results in emissions subject to monitoring, recordkeeping, or reporting and that cannot be measured or adequately quantified by monitoring, recordkeeping, or reporting requirements already in the permit.
- A change that decreases emissions permitted under an emissions cap, unless the decrease requires a change in the conditions required to enforce the emissions cap or to ensure that emissions trades conducted under the emissions cap are quantifiable and enforceable.
- A change that replaces an item of air pollution control equipment listed in the permit with one that does not have the same or better efficiency.

### **Written Notice**

A source with a Non-Title V permit shall submit a written notice to the Control Officer prior to making any of the following changes:

- Replacing an item of air pollution control equipment listed in the permit with one that is not identical but that is substantially similar and has the same or better pollutant removal efficiency. The Control Officer may require verification of efficiency of the new equipment by performance tests.
- Making a physical change or change in the method of operation that increases actual emissions more than 10% of the major source threshold for any conventional air pollutant but does not require a permit revision.
- Replacing an item of air pollution control equipment listed in the permit with one that is not substantially similar but that has
- Making any change that would trigger an applicable requirement that already exists in the permit unless otherwise required by the applicable requirement.
- Making a change that amounts to reconstruction of the source or an affected facility. For purposes of this section reconstruction of a source or an affected facility shall be presumed if the fixed capital cost of the new components exceed 50% of the fixed capital cost of a comparable entirely new source or affected facility and the changes to the components have occurred over the 12 consecutive months beginning with commencement of construction.
- Making a change that will result in the emissions of a new regulated air pollutant above an applicable regulatory threshold, but that does not trigger a new applicable requirement for that source category. For purposes of this requirement, an applicable regulatory threshold for a conventional air pollutant shall be 10% of the applicable major source threshold for that pollutant.



**Maricopa County Air Quality Department**  
 3800 N. Central Ave., Suite 1400, Phoenix, AZ 85012  
 Phone: 602-506-6010 Fax: 602-372-0587  
 AQPermits@maricopa.gov



**NON-TITLE V PERMIT RENEWAL APPLICATION**

**RENEWAL APPLICATION FOR THE AUTHORITY TO OPERATE AND/OR CONSTRUCT  
 A NON-TITLE V OPERATION**

(As required by A.R.S. §49-480 and Maricopa County Air Pollution Control Regulations, Rule 200)

**ALL APPLICANTS MUST COMPLETE THE ENTIRE APPLICATION**

Renewal applications must be submitted at least six months, but no more than 18 months, prior to the date of permit expiration..

1. Existing Facility ID: \_\_\_\_\_ Permit Expiration Date: \_\_\_\_\_

2. Will there be any changes to the operation scenario(s) from that defined in the existing permit? <input type="checkbox"/> Yes <input type="checkbox"/> No	If <b>YES</b> , submit a modification application ( <b>In Addition To This Renewal Application</b> ). Refer to instructions to determine whether a minor modification or non minor modification is needed.
3. Will there be any new modified, or reconstructed stationary sources or air pollution control equipment from that defined in the existing permit? <input type="checkbox"/> Yes <input type="checkbox"/> No	
4. Are there any emissions present that have not been correctly identified and defined in the current permit? <input type="checkbox"/> Yes <input type="checkbox"/> No	
5. Will there be any changes that trigger any other new applicable requirements? <input type="checkbox"/> Yes <input type="checkbox"/> No	
6. Has the ownership of the facility changed since the permit was last issued or transferred? <input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, submit Permit Transfer application.

7. Business Name (as filed with the Arizona Corporation Commission) : \_\_\_\_\_

8. Address of Site : \_\_\_\_\_  
 City: \_\_\_\_\_ State: AZ Zip Code: \_\_\_\_\_

9. Contact Person at Site : \_\_\_\_\_  
 a. Telephone : \_\_\_\_\_  
 b. Alt. Tel : \_\_\_\_\_

10. Name of Ownership or Legal Entity : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 City : \_\_\_\_\_ State : \_\_\_\_\_ Zip Code: \_\_\_\_\_

11. Ownership Contact : \_\_\_\_\_  
 a. Telephone : \_\_\_\_\_  
 b. Fax : \_\_\_\_\_

12. Send all correspondence including invoice and permit to : \_\_\_\_\_  
 Company Name : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 City : \_\_\_\_\_ State : \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Attn : \_\_\_\_\_

13. The authorized contact person regarding this application is:  
 Name : \_\_\_\_\_ Telephone: \_\_\_\_\_  
 Title : \_\_\_\_\_ Fax : \_\_\_\_\_  
 Company: \_\_\_\_\_ E-mail : \_\_\_\_\_

14. I certify that I am familiar with the operations on this application and the information provided herein is true and complete to the best of my knowledge.  
 Signature of owner or responsible official of business : \_\_\_\_\_  
 Type or print name and title : \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only	Date Received:	Log Number:
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