



Travel Reduction and Outreach Division

Phone: 602.506.6010

Email: AQMail@Maricopa.gov

Maricopa.gov/AQ

CleanAirMakeMore.com



**MARICOPA COUNTY TRAVEL REDUCTION PROGRAM REGIONAL TASK FORCE**  
**Teleconference Meeting (all participants joined via GoToMeeting)**

**Jerry Geering, Chairman**

**January 12, 2021**

**MEMBERS PRESENT**

Annie Foster                      Brian Parkey (observing)  
Chelsie Hockersmith      Jean Woltjer  
Jerry Geering                      Kim Passante  
Kristen Weston-Smith      Sheila Johnson

**ABSENT**

Terry Solis

**STAFF / VISITORS PRESENT**

Morgan Wohlbrandt, Joel Fowler, Greg Moeller – Maricopa County TRP  
Peter Muthig – Deputy County Attorney  
Abigail Cooksey-Williams – Valley Metro  
Amanda Luecker – AZ Department of Environmental Quality  
Renee Bibbins – AAM, LLC  
Lisa Lofaro – Chromalloy Arizona  
Eric King – Devereux Advanced Behavior  
Karika Bridgers, Emily Hinkle – Intel  
Steve Denney – Life Care Center of Paradise Valley

**Call to Order**

Jerry Geering called the meeting to order at 9:32 a.m. (quorum present).

**Meeting Minutes**

Kim Passante motioned to approve the December 15, 2020 minutes and Chelsie Hockersmith seconded. Jean Woltjer, and Sheila Johnson voted aye and the motion passed.

**Variance Requests**

Abrazo – West Campus – Kristen Weston-Smith said the employer submitted a variance request from surveying through August 1, 2021. Jean Woltjer motioned to approve the variance request and Sheila Johnson seconded. Annie Foster, Chelsie Hockersmith, and Kim Passante voted aye and the motion passed.

Dignity Health – St. Joseph's – Kristen Weston-Smith said the employer submitted a variance request from surveying through April 2021. Kim Passante motioned to accept the variance request and Chelsie Hockersmith seconded. Annie Foster, Jean Woltjer, and Sheila Johnson voted aye and the motion passed.

Holsum Bakery, Inc. – Kristen Weston-Smith said the employer submitted a variance request from surveying through December 2021. Kim Passante suggested a variance through the first quarter of 2021. Jean Woltjer motioned to accept the variance request to April 15, 2021 and Kim Passante seconded. Annie Foster, Chelsie Hockersmith, and Sheila Johnson voted aye and the motion passed.

Integrated Medical Services - IMS – Kristen Weston-Smith said the employer is requesting an extension of the previous plan variance. Kim Passante motioned to approve the variance request. Sheila Johnson seconded. Annie Foster, Chelsie Hockersmith, and Jean Woltjer voted aye and the motion passed.

LabCorp – Kristen Weston-Smith said the employer is requesting a variance from TRP. Task Force members expressed confusion on what the variance request was for and asked staff to get more information from the TC. Annie Foster motioned to suspend voting on the variance request until the next Task Force meeting pending more information and Chelsie Hockersmith seconded. Jean Woltjer, Kim Passante, and Sheila Johnson voted aye and the motion passed.

Life Care Center of N. Glendale – Kristen Weston-Smith said the employer submitted a variance request from surveying through June 30, 2021. Kim Passante motioned to approve the variance request and Jean Woltjer seconded. Annie Foster, Chelsie Hockersmith, and Sheila Johnson voted aye and the motion passed.

### **Enforcement Action Requests**

AAM, LLC – Kristen Weston-Smith said the organization had late surveys due and only one survey had been completed. Renee Bibbins explained many staff members are working from home and it has been hard to get employees to respond but she would try her best. Kim Passante motioned to give the employer a final seven days to submit surveys and Sheila Johnson seconded. Annie Foster, Chelsie Hockersmith, and Jean Woltjer voted aye and the motion passed.

Bella Vita Health & Rehabilitation Center – Kristen Weston-Smith said the organization submitted a plan but missing the HRLO signature and needed to submit a fully signed plan. Kim Passante motioned to give the employer a final seven days to submit a plan and Annie Foster seconded. Chelsie Hockersmith, Jean Woltjer, and Sheila Johnson voted aye and the motion passed.

Chromalloy Arizona – Kristen Weston-Smith said surveys had been received and no enforcement action was needed.

Fleming's Prime Steakhouse & Wine Bar - Scottsdale – Kristen Weston-Smith said no surveys had been submitted and there had been no TC/HRLO response. Task Force members discussed the current employee count of the organization and agreed that unless the employer submits documentation showing an employee count of under 50 employees for 6 months it would be assumed the employer had at least 50 employees. Kim Passante motioned to give the employer a final seven days to submit surveys and Annie Foster seconded. Chelsie Hockersmith, Jean Woltjer, and Sheila Johnson voted aye and the motion passed.

Life Care Center of Paradise Valley – Kristen Weston-Smith said the organization had not submitted any surveys. Steve Denny clarified staff roles at the organization in relation to TRP and Jerry Geering shared the purpose of the Task Force and minimum response rate for surveys. Annie Foster motioned to give the employer a final seven days to submit surveys and Jean Woltjer seconded. Chelsie Hockersmith, Kim Passante, and Sheila Johnson voted aye and the motion passed.

North Phoenix Baptist Church – Kristen Weston-Smith said surveys had been received and no enforcement action was needed.

US Dept of Interior - BIA – Kristen Weston-Smith said no plan had been submitted and there had been no response from the TC or HRLO. Kim Passante motioned to give the employer a final seven days to submit a plan and Chelsie Hockersmith seconded. Annie Foster, Jean Woltjer, and Sheila Johnson voted aye and the motion passed.

### **Plans Offered with ‘Disapprove’ Recommendation**

Arizona Nutritional Supplements – Kristen Weston-Smith said the plan needed cosmetic changes and a revision of the transit subsidy. Sheila Johnson motioned to accept staff’s disapprove recommendation and give the employer 7 days to submit a revised plan. Annie Foster seconded. Chelsie Hockersmith, Jean Woltjer, and Kim Passante voted aye and the motion passed.

Devereux Advanced Behavior – Kristen Weston-Smith said the plan needed to restore the previous year’s budget, provide telecommuting documentation, and update information and measures. Eric King stated he had worked on the plan with Ernie Jannett and didn’t understand why some revisions were being requested but would submit a revised plan. Chelsie Hockersmith motioned to accept staff’s disapprove recommendation and give the employer 7 days to submit a revised plan. Kim Passante seconded. Annie Foster, Jean Woltjer, and Sheila Johnson voted aye and the motion passed.

### **Consent Agenda**

Kim Passante recused herself from Prisma Graphic Corp. Sheila Johnson motioned to approve all plans on the consent agenda and Jean Woltjer seconded. Annie Foster, Chelsie Hockersmith, and Kim Passante voted aye and the motion passed.

### **Open Items**

Arizona Automotive Institute – Kristen Weston-Smith said a plan was received and no further enforcement was needed.

Bradford Alan Co. – Kristen Weston-Smith said surveys were received and no further enforcement was needed.

BrightView Landscapes, Inc. – Kristen Weston-Smith said TRP was working with the organization to get surveys completed with a current due date of 1/15.

Dillon Precision Products, Inc. – Kristen Weston-Smith said the matter would be referred to the county attorney for further enforcement.

DoubleTree by Hilton Phoenix North – Kristen Weston-Smith said surveys had been received and no further enforcement was needed.

Empereon - Constar – Kristen Weston-Smith said a revised plan had been received and was approved at #14 on the consent agenda.

Frito Lay North America, Inc. – Kristen Weston-Smith said the matter would be referred to the county attorney for further enforcement.

Gainey Ranch Golf Club – Kristen Weston-Smith said a plan had been submitted and no further enforcement was needed.

Gardens of Scottsdale, The – Kristen Weston-Smith said a revised plan had been received and was approved at #15 on the consent agenda.

Hilton Phoenix/Mesa – Kristen Weston-Smith said the matter would be referred to the county attorney for further enforcement.

Jacobs Engineering – Kristen Weston-Smith said surveys were received and no further enforcement was needed.

Origami Owl – Kristen Weston-Smith said surveys were received and no further enforcement was needed.

Phoenix Country Club – Kristen Weston-Smith said surveys were received and no further enforcement was needed.

Phoenix Marriott Tempe at the Buttes – Staff did not provide an update on this organization.

Schenker, Inc. – Kristen Weston-Smith said the matter would be referred to the county attorney for further enforcement.

Sun Orchard, Inc. – Kristen Weston-Smith said a revised plan had been received and was approved at #37 on the consent agenda.

University of Arizona – College of Medicine Phx – Kristen Weston-Smith said a revised plan had been received and was approved at #41 on the consent agenda.

UPS – Kristen Weston-Smith said surveys were received and no further enforcement was needed.

Valor IT, Inc. – Kristen Weston-Smith said surveys were received and no further enforcement was needed.

Vitron Manufacturing – Kristen Weston-Smith said the matter would be referred to the county attorney for further enforcement.

WinCo Foods, LLC – Kristen Weston-Smith said a revised plan had been received and was approved at #44 on the consent agenda.

XPO Logistics – Kristen Weston-Smith said surveys were received and no further enforcement was needed.

### **Valley Metro**

Abigail Cooksey-Williams reviewed the update.

### **Call to Public**

None.

### **Updates from Chairman and Other Members**

Kristen Weston-Smith stated the Board of Supervisors had appointed herself as Assistant Chairperson of the Task Force, reappointed Jerry Geering, Chelsie Hockersmith, and Kim Passante, and appointed Brian Parkey as a new Task Force member.

### **Adjournment**

Annie Foster motioned to adjourn the meeting and Sheila Johnson seconded. Chelsie Hockersmith, Jean Woltjer, and Kim Passante voted aye and the motion passed. (11:03 a.m.). The next meeting will be Tuesday, February 2, 2021.