



## Why Do I Need a Permit?

- ◆ To protect your investment
- ◆ To protect you, your family & friends
- ◆ To protect the environment
- ◆ To protect the public
- ◆ To protect future residents **AND** ...

Because it is the law.

**Our focus is to provide safe and timely services for the constituents of unincorporated Maricopa County so they may responsibly develop and enjoy real property.**



For your convenience, Maricopa County partner agencies are now co-located and serving you Monday —Friday, 8:00 a.m. - 4:30 p.m.

**301 W. Jefferson Street  
Suite 170  
Phoenix, AZ 85003  
602-506-3301**

◆ **PLANNING & DEVELOPMENT**  
[www.maricopa.gov/planning](http://www.maricopa.gov/planning) 602-506-3301

◆ **AIR QUALITY** for dust permits  
[www.maricopa.gov/eq](http://www.maricopa.gov/eq) 602-506-6010

◆ **FLOOD CONTROL** for floodplain clearances and elevation certificates  
[www.fcd.maricopa.gov](http://www.fcd.maricopa.gov) 602-506-1501

◆ **ENVIRONMENTAL SERVICES** for septic and well permits  
[www.maricopa.gov/envsvc](http://www.maricopa.gov/envsvc) 602-506-6666

◆ For Right of Way concerns, **MCDOT** is available every Wed. from 8 a.m. — noon  
[www.mcdot.maricopa.gov](http://www.mcdot.maricopa.gov) 602-506-8600

# Expired Permits



**Information concerning expired permits**



**Maricopa County  
Planning & Development**

## When does a building permit expire?

Section 105.3.2 of the 2006 International Building Code, adopted by Maricopa County, specifies that permit(s) expire 180 days from the date issued or the last completed inspection.



### Is there an option to extend this 180 day period? — YES

Maricopa County Building Codes allow for ONE free extension upon prior written request.

The extension will be for an additional 180 days from the original expiration date. If during this period, you call for a field inspection, the expiration date will automatically extend another 180 days.

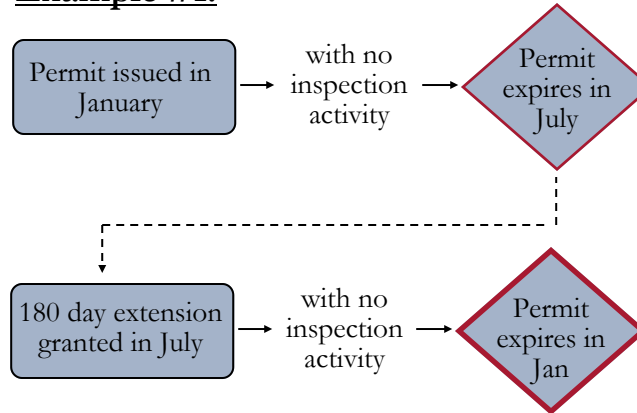
#### Important Drainage Note:

If there has been insufficient construction as approved by the Drainage Administrator during this 180 days extension, the drainage clearance may be withdrawn. This could result in the order to remove any construction that may adversely impact drainage.

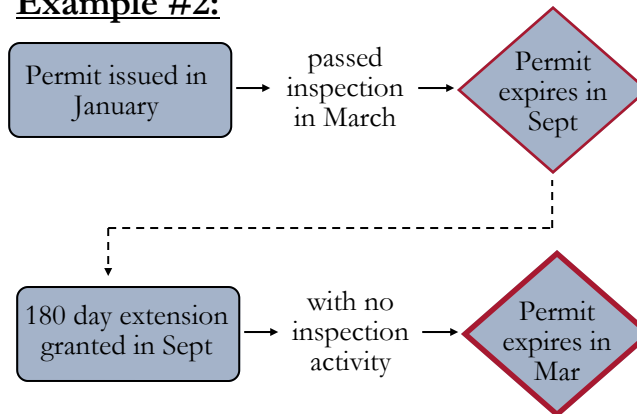
## What if my permit has gone beyond the 180 days?

A permit may be renewed within 360 days of the expiration date by visiting the office, completing another application and paying half of the building permit fee. This will renew the permit for another 180 days. If there are no inspections schedule during this period, the permit will expire again and can no longer be renewed.

### Example #1:



### Example #2:



**Any permit that has been expired for more than 360 days cannot be extended or renewed.**

## How to Obtain an Extension on a Building Permit

A written request should be received by our office by either letter or email at least two weeks before your permit(s) expires.

Please briefly explain the reason for your request and list all tracking numbers associated with the project that need to be granted an extension.

You may address your letter to:

Plan Review Division Mgr  
 Maricopa Planning & Development  
 501 N. 44th Street, 2nd Floor  
 Phoenix, AZ 85008

OR

via email to  
[pndplanreview@mail.maricopa.gov](mailto:pndplanreview@mail.maricopa.gov)

You should receive written notice of the decision within 7 to 10 days.

**Reminder:** Be sure to call for building AND drainage inspections before the new expiration date. To schedule, call (602) 506-3692.



[www.maricopa.gov/planning](http://www.maricopa.gov/planning)  
 or call 602-506-3301 with questions