

**ELECTRICAL DISTRICT  
ELECTION CALENDAR FOR JANUARY 14, 2017**

Deadline	Before Election Day	Action	Statute	Instruction	Applicable Process V=Voter Info C=Candidate Info E=Election Process
Tuesday, August 2, 2016	Last day to request approval for a mail ballot election prior to publishing call of election	Board of Supervisors approval for a Mail Ballot Election at the August 17, 2016 Meeting	ARS 16-558(A)	Notwithstanding section 16-225, a special district as described in title 48 may conduct a mail ballot election if the governing board of the special district obtains approval from the board of supervisors of the county in which the special district or greater part of the special district is located before publishing the call of election as provided in section 16-227.	E
Tuesday, September 6, 2016	6 weeks preceeding 90 days prior to election	First day to publish 1st call of election	ARS 16-227(A)	The governing body shall publish a call of election at least twice in a newspaper of general circulation in the election district in which a nonpartisan election is being held not less than one week apart during the <b>six calendar weeks preceding ninety days before the election</b> which shall contain: 1) Purpose of the election; 2) Date of holding the election; 3) Last date and place for filing nomination petitions, if applicable; 4) Last date to register to vote in the election; 5) Name of the election district conducting the election; 6) If the election is a special district mail ballot election as described in chapter 4, article 1 of this title, the date the mail ballots will be mailed to qualified electors of the district.	E
Friday, September 16, 2016	120 days prior to election	Last day to call an election	ARS 16-226(A)	Nonpartisan elections shall be called no later than <b>one hundred twenty days before the date of holding the election.</b>	E
Friday, September 16, 2016	120 days prior to election	First day for candidates to file petitions	ARS 16-311(B) and ARS 48-1713(A)(1)	(B) Any person desiring to be a candidate shall be, at the time of filing, a qualified elector of such ... district and, <b>not less than ninety nor more than one hundred twenty days before the election</b> , shall sign and cause to be filed a nomination paper...  (A) Persons qualified to vote at an election held under this chapter, except as otherwise specially provided, shall be either: 1. The property taxpayers of the district who own real property in the district that is or may be beneficially served by the district and who possess the qualifications required of electors under the general election laws, except as to residency.	C
Monday, September 26, 2016	Approximately 10 days after calling election	Notice to the Board of Supervisors	ARS 16-225(C)	The <b>governing body of a special district shall call all other elections</b> for the district in accordance with subsection A of this section and <b>shall notify the board of supervisors</b> and the officer in charge of elections of the county in which the special district or greater portion of the assessed valuation of the property in the district is located of the purpose of the election.	E
Thursday, October 13, 2016	93 days prior to election	First day to request early ballot	ARS 16-542(A)	<b>Within ninety-three days before any election</b> an elector may make a verbal or signed request to the officer in charge of elections for the applicable political subdivision.	V
Monday, October 17, 2016	90 days prior to election	Last day for candidates to file petitions	ARS 16-311(B) and ARS 48-1713(A)(1)	... district and, <b>not less than ninety nor more than one hundred twenty days before the election</b> , shall sign and cause to be filed a nomination paper...  (A) Persons qualified to vote at an election held under this chapter, except as otherwise specially provided, shall be either: 1. The property taxpayers of the district who own real property in the district that is or may be beneficially served by the district and who possess the qualifications required of electors under the general election laws, except as to residency.	C

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Monday, October 17, 2016	90 days prior to election	Last day to publish 2nd call of election	ARS 16-227(A)	The governing body shall publish a call of election at least twice in a newspaper of general circulation in the election district in which a nonpartisan election is being held not less than one week apart during the six calendar weeks <b>preceding ninety days before the election</b> which shall contain: 1) Purpose of the election; 2) Date of holding the election; 3) Last date and place for filing nomination petitions, if applicable; 4) Last date to register to vote in the election; 5) Name of the election district conducting the election; 6) If the election is a special district mail ballot election as described in chapter 4, article 1 of this article, the date the mail ballots will be mailed to qualified electors of the district.	E
Monday, October 17, 2016	90 days prior to election	Last day to mail call of election rather than publish the call	ARS 16-227(B)	In lieu of publishing the call described in subsection A, the governing body may mail a call of election to each household in the district containing a qualified elector. Such call shall contain the same information described in subsection A and be <b>mailed not later than 90 days before the election.</b>	E
Tuesday, October 18, 2016	2 weeks prior to November 2, 2016 Formal meeting	Last day to request cancellation of election			E
Monday, October 31, 2016	76 days prior to election	Last day to receive write-in nomination papers from candidates for a possible cancelled election	ARS 16-410(A) and ARS 16-312(B)(2)	Please see ARS 16-410(A) stated directly below.  2. A candidate running as a write-in candidate for an election that may be cancelled pursuant to section 16-410 shall file the nomination paper not later than 5:00 p.m. on the 76th day before the election.	C
Monday, October 31, 2016	75 days prior to election	First day the Board of Supervisors can cancel an election	ARS 16-410(A)	Notwithstanding any other law, in any election that is to be held pursuant to title 15, title 48 or section 16-822, if the total of the number of persons who file a nomination petition for a candidate and the number of persons who file a nomination paper for a write-in candidate as prescribed by chapter 3, articles 2 and 3 of this title is less than or equal to the number of positions to be filled at the election for which the nomination petition or nomination paper is filed, the county board of supervisors may cancel the election <b>no earlier than seventy-five days before the election</b> and appoint the person or persons who filed the nomination petition or nomination paper to fill the position for the term of office for which the candidate was nominated by the qualified electors.	E
Wednesday, November 30, 2016	45 days prior to election	Last day to mail notice of election for <b>mail ballot election</b>	ARS 16-228(D)	In lieu of publishing the notice ... the governing body may, and for a nonresident qualified elector of any special district shall, mail a notice of election to each household containing a qualified elector of the district. The notice shall contain the same information described in subsection C and shall be mailed <b>not later than forty-five days before the election.</b>	E
Thursday, December 1, 2016	Two weeks preceding 30 days before an election	Last day to publish 1st notice of election for a <b>mail ballot election</b>	ARS 16-228(C)	In mail ballot elections, the governing body shall publish a notice of election at least twice in a newspaper of general circulation in the special district in which the election is being held once a week <b>during each of the two weeks immediately preceding the 30 days before the election.</b> This notice shall contain at least: 1. The date of the election. 2. The date ballots will be mailed. 3. The deadline and location for return of the ballots, 4. The method for obtaining a replacement if a ballot is destroyed, lost, spoiled or not received. 5. A statement that no polling place will be provided. 6. The name of the district that is conducting the election. 7. The qualifications of electors. <b>MAIL BALLOT ELECTION ONLY</b>	E

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Tuesday, December 6, 2016	Approximately 6 days prior to the election to ensure delivery by the 33rd day	Last day to mail notice of election for a <b>non-mail ballot election</b>	ARS 16-228(B)	In lieu of publishing the notice described in subsection A, the governing body may, and for a nonresident qualified elector of <u>any special district</u> shall, mail a notice of election to each household containing a qualified elector of the district. Such notice shall contain the same information described in subsection A, paragraphs 1, 4 and 5 and the polling place for that household's qualified electors and the times it is open. Mailings may be made over a period of days but <b>shall be mailed in order to be delivered to households before the earliest date of mailing</b> to registered voters of any requested early ballots for that election	E
Monday, December 12, 2016	33 days prior to election	Early ballots prepared and delivered to elections officer in charge	ARS 16-545(B)	B. The officer charged by law with the duty of preparing ballots at any election shall: 1. Prepare the official early ballot and deliver a sufficient number to the recorder or other officer in charge of elections not later than the <b>thirty-third day before the election</b> . Except as provided in section 16-542, subsection D, regular early ballots shall not be distributed to the general public before the beginning of early voting. 2. Ensure that the ballot return envelopes are of a type that are tamper evident when properly sealed	E
Thursday, December 15, 2016	Two weeks preceding 30 days before an election	Last day to publish 2nd notice of election for a <b>mail ballot election</b>	ARS 16-228(C)	Please see ARS 16-228(C) stated above.	E
Friday, December 16, 2016	29 days prior to election	Last day to register to vote	ARS 48-1713(A) and ARS 16-120	A. Persons qualified to vote at an election held under this chapter, except as otherwise specially provided, shall be either: 1. The property taxpayers of the district who own real property in the district that is or may be beneficially served by the district and who possess the qualifications required of electors under the general election laws, except as to residency; or 2. Representatives of property taxpayers of the district who own real property in the district that is or may be beneficially served by the district, who possess the qualifications prescribed by section 48-3043, subsections B, C and D.  No elector shall vote in an election called pursuant to the laws of this state unless the elector has been registered to vote as a resident within the boundaries or the proposed boundaries of the election district for which the election is being conducted and the registration has been received by the county recorder or his designee pursuant to section 16-134 <b>prior to midnight of the twenty-ninth day preceding the date of the election.</b>	V
5:00 p.m. Monday, December 19, 2016	10 days after 40th day before election excluding Saturdays, Sundays and Holidays	Last day to challenge non-partisan candidate who filed petition or papers pursuant to Title 16	ARS 351(A)	A. Any elector filing any court action challenging the nomination of a candidate as provided for in this chapter shall do so <b>no later than 5:00 p.m. of the tenth day, excluding Saturday, Sunday and other legal holidays, after the last day for filing nomination papers and petitions</b> . The elector shall specify in the action the petition number, line number and basis for the challenge for each signature being challenged. Failure to specify this information shall result in the dismissal of the court action. Within ten days after the filing of the action, the superior court shall hear and render a decision on the matter. Such decision shall be appealable only to the supreme court, and notice of appeal shall be filed within five days after the decision of the superior court in the action. The supreme court shall hear and render a decision on the appeal promptly.	V
Monday, December 19, 2016	26 days prior to election	Early voting begins	ARS 16-542(C)	The county recorder or other officer in charge of elections shall mail the early ballot and the envelope for its return postage prepaid to the address provided by the requesting elector within five days after receipt of the official early ballots from the officer charged by law with the duty of preparing ballots pursuant to section 16-545, except that <b>early ballot distribution shall not begin more than twenty-six days before the election</b> . If an early ballot request is received on or before the thirtieth day before the election, the early ballot shall be distributed on the twenty-sixth day before the election.	E

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Monday, December 19, 2016	26 days prior to election	First day to mail ballots for <u>mail ballot election</u>	ARS 16-558.01	<b>Not more than twenty-six days before the election</b> and not fewer than fifteen days before the election, the county recorder or other officer in charge of elections for the special district shall send by nonforwardable mail all official ballots with printed instructions and a return envelope bearing a printed ballot affidavit as described in section 16-547 to each qualified elector entitled to vote in the election. The envelope in which the ballot is mailed shall be clearly marked with the statement required by the postmaster to receive an address correction and notification. The district governing board shall determine whether the voter or the district governing board will pay for the postage for the return of electors' marked ballots. An elector who votes in a special district mail ballot election shall return the elector's marked ballot to the recorder or other officer in charge of the election or to a designated depository site as provided in section 16-411 no later than 7:00 p.m. on the day of the election.	E
Monday, December 26, 2016	20 days prior to election	Last day to appoint election officials	ARS 16-531(C)	If a nonpartisan election is ordered, <b>not less than twenty days before the election</b> the governing board holding the election shall appoint, without consideration for political party, a minimum of three election workers for each polling place. The election workers shall consist of at least one inspector and two judges. Whenever possible, they shall be qualified electors of the precinct located within the district, without consideration for political party.	E
Friday, December 30, 2016	15 days prior to election	Last day to mail ballots for <u>mail ballot election</u>	ARS 16-558.01	Not more than twenty-six days before the election and <b>not fewer than fifteen days before the election</b> , the county recorder or other officer in charge of elections for the special district shall send by nonforwardable mail all official ballots with printed instructions and a return envelope bearing a printed ballot affidavit as described in section 16-547 to each qualified elector entitled to vote in the election. The envelope in which the ballot is mailed shall be clearly marked with the statement required by the postmaster to receive an address correction and notification. The district governing board shall determine whether the voter or the district governing board will pay for the postage for the return of electors' marked ballots. An elector who votes in a special district mail ballot election shall return the elector's marked ballot to the recorder or other officer in charge of the election or to a designated depository site as provided in section 16-411 no later than 7:00 p.m. on the day of the election.	E
Tuesday, January 3, 2017	11 days prior to election	Last day to request an early ballot in person or for receipt of early ballot request (unless an emergency)	ARS 16-542(E)	In order to be complete and correct and to receive an early ballot by mail, an elector's request that an early ballot be mailed to the elector's residence or temporary address must include all of the information prescribed by subsection A of this section and must be received by the county recorder or other officer in charge of elections no later than 5:00 p.m. on the <b>eleventh day preceding the election</b> . An elector who appears personally no later than 5:00 p.m. on the Friday preceding the election at an on-site early voting location that is established by the county recorder or other officer in charge of elections shall be given a ballot and permitted to vote at the on-site location. If an elector's request to receive an early ballot is not complete and correct but complies with all other requirements of this section, the county recorder or other officer in charge of elections shall attempt to notify the elector of the deficiency of the request.	V
Wednesday, January 4, 2017	10 day prior to election	Post notices for <u>non-mail ballot election</u>	ARS 48-1742(B)	B. <b>Ten days' notice</b> of the election shall be given by posting notices in the manner provided by section 48-1704, and not less than three notices shall be posted in different public places in each county in which any part of the district is located.	E
Monday, January 9, 2017	5 days prior to election	Affidavit of Compliance to the Board of Supervisors	ARS 16-229	The governing body of a special district as described in title 48 shall submit to the board of supervisors an affidavit certifying compliance with the applicable federal and state election laws <b>not later than five days before the nonpartisan election</b> .	E

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Fiday, January 6, 2017 through Monday, January 9, 2017	Between 5 PM on second Friday preceding the election & 5 PM on the Monday preceding the election	Elector may use an early ballot as a result of an emergency	ARS 16-542(H)	H. As a result of an emergency occurring <b>between 5:00 p.m. on the second Friday preceding the election and 5:00 p.m. on the Monday preceding the election</b> , qualified electors may request to vote early in the manner prescribed by the county recorder of their respective county. For the purposes of this subsection, "emergency" means any unforeseen circumstances that would prevent the elector from voting at the polls.	V
Friday, January 13, 2017	1 day prior to election	List of early ballots to election board	ARS 16-542(G)	G. The county recorder or other officer in charge of early balloting shall provide an alphabetized list of all voters in the precinct who have requested and have been sent an early ballot to the election board of the precinct in which the voter is registered <b>not later than the day prior to the election.</b>	E
Saturday, January 14, 2017	6:00 a.m. to 7:00 p.m.	Election Day	ARS 48-1742(A) and ARS 16-565(A)	A. The annual election of directors shall be held on the <b>second Saturday in January</b> of each year. A. For any election called pursuant to the laws of this state, the polls shall be opened in every precinct at <b>6:00 a.m. on the day of election and shall be closed at 7:00 p.m.</b>	E
Thursday, January 19, 2017	5th day following the election	Last day to meet and canvass election returns	ARS 48-1715(B)	B. The election board shall count the votes and make returns to the board of election commissioners who shall on the <b>fifth day after the election</b> meet at the voting place most centrally located in the district, and at two o'clock in the afternoon shall canvass the returns and report the result within five days to the board of supervisors with whom the petition for organization of the district was filed.	E
Tuesday, January 24, 2017	5th day following the canvass	Last day to submit the canvass to the Board of Supervisors	ARS 48-1715(B)	B. The election board shall count the votes and make returns to the board of election commissioners who shall on the fifth day after the election meet at the voting place most centrally located in the district, and at two o'clock in the afternoon shall canvass the returns and <b>report the result within five days to the board of supervisors</b> with whom the petition for organization of the district was filed.	E

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