



COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MEETING MINUTES

09/13/2023 • 4:00 P.M.

Location

ITEM	TOPIC/ACTION	FACILITATOR/PRESENTER
1.	<p>Call to Order</p> <p>Mr. Pierce called the meeting to order at 4:03pm.</p>	Shawn Pierce
2.	<p>Welcome and Roll call</p> <p>Mr. Pierce welcomed the members and conducted roll call with Nine (9) members attending. Quorum was noted. Six (6) members of the public and Six (6) Maricopa County staff members were present.</p>	Shawn Pierce
3.	<p>Election of chair and Vice Chair:</p> <p>Mr. Pierce opened the floor to discussion regarding the appointment of a Chair Pro-tem to facilitate the election of Chair and Vice Chair. Committee Member Guy moved to appoint Mr. Rui Periera as Chair Pro-tem. Committee Member Delgado seconded. Mr. Pierce called for a voice vote and it passed unanimously.</p> <p>Chair Pro-Tem Periera called for nominations for the position of Chair. Committee Member Guy nominated Chair Pro-tem Periera for the position of Chair. Committee Member Delgado nominated Committee Member Erives for the position of chair.</p> <p>Committee Member Guy motioned to appoint Chair Pro-tem Periera for the position of Chair. Committee Member Turner</p>	Shawn Pierce, Chairman Rui Periera



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	<p>seconded. The motion passed via a roll call vote. The member responses numbered as follows: Yea, 6 – Nay, 3.</p> <p>Committee Member Delgado (City of El Mirage) motioned to appoint Committee Member Clorinda Erives for the position of Chair. Committee Member Hunt (District 2) seconded. The motion did not pass via a roll call vote. The member responses numbered as follows: Yea, 4 – Nay, 5.</p> <p>Chair Pro-tem Periera has been elected as the Chairperson of the CDAC.</p> <p>Chairman Periera moved to appoint Committee member Clorinda Erives as Vice Chair. Committee Member Guy seconded. The motion passed unanimously by voice vote.</p>	
4.	<p>May 10 - CDAC Meeting Minutes</p> <p>Chairman Periera called for a motion to approve the meeting minutes from the May 10th CDAC meeting.</p> <p>Committee Member Delgado made a motion to approve. Committee Member Guy seconded.</p> <p>The motion passed unanimously by voice vote.</p>	Rui Periera
5.	<p>2023-24 CDAC Member Orientation</p> <p>Mr. Pierce reviewed the 2023-2024 CDAC member orientation powerpoint that was made available to the members via email prior to the meeting.</p>	Shawn Pierce
6.	<p>Approval of 2023-2024 CDAC Meeting Calendar</p> <p>Chairperson Periera called for a motion to approve the 2023-2024 CDAC Meeting Calendar.</p> <p>Committee Member Turner made a motion to approve. Committee Member Delgado seconded.</p>	Chairman Rui Periera





	The motion was passed unanimously by voice vote.	
7.	<p>2023-24 CDBG Application, Evaluation methodology, and score sheet</p> <p>Mr. Pierce reviewed the edits that were made to CDBG application, evaluation methodology, and score sheet.</p> <p>He offered to bring the score sheet to the next meeting for review at the request of the Committee members.</p> <p>Chairman Peireira called for a motioned to approve the CDBG application, evaluation methodology, and score sheet. Committee Member Delgado made a motion to approve. Committee Member Guy seconded.</p> <p>The motion passed unanimously by voice vote.</p>	Shawn Pierce, Chairman Rui Periera
8.	<p>Gila Bend Community Center – CDBG-CV</p> <p>Mr. Pierce elaborated on details of the CDBG-CV project with the Gila Bend Community Center expansion. He detailed the request of the City of El Mirage to extend the agreement term and implementation schedule to account for supply chain delays.</p> <p>Chairman Periera opened the floor for discussion. Ms. Valenzuela provided more clarity on the issues the City of Gila Bend is facing with the supply chain.</p> <p>Committee Member Roy motioned to approve. Committee Member Guy seconded. The motion passed unanimously by voice vote.</p>	Shawn Pierce, Chairman Rui Periera, Kathy Valenzuela
9.	<p>AFMA Tonopah – CDBG-CV</p> <p>Mr. Pierce elaborated on the details of the AFMA Tonopah Fire Station project. Maricopa County Staff requests that CDAC recommend funding the project with CDBG-CV funds.</p>	Shawn Pierce, Chairman Rui Periera, Brad Puckett





	<p>Chairman Periera opened the floor for discussion regarding this agenda item.</p> <p>Committee Member Delgado expressed concern for the current conditions of the fire station given that Firefighters are still working there.</p> <p>Mr. Puckett reiterated the need on behalf of AFMA. Chairman Periera called for a motion to approve the reallocation of funds. Vice Chair Erives motioned to approve. Committee Member Turner seconded.</p> <p>The motion passed unanimously via voice vote.</p>	
10.	<p>Announcements</p> <p>Mr. Pierce expressed gratitude and congratulations to the newly appointed Chair and Vice Chair.</p> <p>He also made note of the opening of the Hohokam trail on Sept. 26th and expressed gratitude for the work that Mr. Jorge Gastelum put into completing that project.</p> <p>Mr. Pierce provided a brief summary of upcoming meetings – There will be a potential presentation on the housing continuum from Jamie Macfarlane in October. In November he anticipates reviewing project updates on current projects to look ahead to the NOFA.</p> <p>Mr. Pierce also put forward a request that the committee put together a subcommittee to review the CDAC bylaws. Particularly to solidify the Chair Pro-tem process at the beginning of the fiscal year.</p>	Shawn Pierce
11.	<p>Call to Public</p> <p>No members of the public had any comments</p>	Chairman Rui Periera
12.	<p>Adjournment</p> <p>Chairman Peirera adjourned the meeting at 5:01 pm.</p>	Chairman Rui Periera





City/Town or BOS District	CDAC Representative/Alternate	Present?
Buckeye	Jeanine Guy/Michelle Hess	Present
El Mirage	Roy Delgado	Present
Gila Bend	James "Bud" Turner/Fernando Fernandez	Present
Guadalupe	Ricardo Vital/Joe Sanchez	Not Present
Tolleson	Clorinda Erives/Adolfo Gamez	Present
Wickenburg	Rui Pereira/BG Bratcher	Present
Youngtown	Margaret Chittenden/Susan Hout	Present
District 1	Vacant	-
District 1	Shana Ellis	Present
District 2	Marshall R Hunt	Present
District 2	Kevin Medema	Not Present
District 3	Vacant	-
District 3	Tony Gutowski	Not Present
District 4	Sharman Hickman	Present
District 4	Lana Mook	Present
District 5	David E Galaviz	Not Present

Public Present		
Brad Puckett	AFMA	
Jorge Gastelum	City of El Mirage	
Noel Schaus	City of Tolleson	
Kathy Valenzuela	Town of Gila Bend	
Jeff Kulaga	Town of Guadalupe	
Santiago Cornejo	City of Tolleson	
Joe Hester		

Maricopa County Staff Present		
Shawn Pierce	Regina Lopez	
Jamie Macfarlane		
Emily Garcia		
Wendy Johnson		
Brandon Bruce		
Robin Smith		



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