



**MARICOPA COUNTY  
SELF-INSURED BENEFITS TRUST FUND  
BOARD OF TRUSTEES**

**GENERAL SESSION**

**MEETING MINUTES**

**August 22, 2023**

**301 W. Jefferson Street, 8<sup>th</sup> Floor, Phoenix, AZ 85003**

**Via Microsoft TEAMS (virtual meeting)**

1. **Call to order**

Chairperson Rex Jorgensen convened the Benefits Trust Fund Board of Trustees General Session at 11:01 a.m.

- Trustees Present: Rex Jorgensen, Reginald Monachino, Russ Ackerman, Nicole Kasting, and Helena Whitney. Trustee Steinkamp joined at 11:03 a.m.
- Staff Present: Charlotte Marz, Deputy Director; Dave Hansen, Benefits Data & Project Manager; Haydee Arismendez, Benefits Manager; Laura Ingegneri, HR Director; Brandon Newton, Benefits Trust Fund Legal Counsel; Neil Landeen (joined at 11:05 a.m.), Benefits Trust Fund Legal Counsel and Cianna Rodriguez, Management Analyst.

2. **Approval of April 25, 2023 Trustee General Session Meeting Minutes**

Action taken: Trustee Kasting made a motion to approve the April 25, 2023 minutes. Trustee Ackerman seconded the motion. The motion passed unanimously with three (3) ayes and zero (0) nays.

3. **Full Year 2022-2023 Unaudited Financial Statements - Presentation and Discussion AND Full Year 2023-2024 Forecast – Presentation and Discussion**

Materials distributed: 2023June30\_2023Commentary\_BenefitsTrust\_Ver2.pdf.

Dave Hansen, Benefits Data & Project Manager, presented the June 2023 YTD Dashboard, FY 2023 Unaudited Financial Results, June 2023 Cash Balances, Fund Balance Roll-Forward, Changes in Net Assets, the FY 2023-2024 Forecast, and a Summary of Medical Claims for the Twelve-Month Period ending June 30, 2023.

Trustees discussed claims exceeding a million dollars this year. Dave Hansen, Benefits Data & Project Manager, was requested to follow up with additional claim information such as network eligibility, start/stop date of claims and the condition(s) involved for the applicable high dollar claims. Trustee Steinkamp suggested Stop/Loss options be revisited,

and Charlotte Marz, Deputy Director confirmed it is an item scheduled for the next Self-Insured Benefits Board of Trustees meeting in November 2023.

Charlotte Marz, Deputy Director, presented a medical utilization overview on an incurred basis from MERCER for the first six months of 2023. The report showed the number of medical visits per member increased while the cost decreased. As for pharmacy, costs increased due to an increase in the average number of prescriptions per member, in addition to rising costs for medications. Going forward, utilization information will be provided on a calendar year basis.

4. **Procurement Activity Update-Discussion**

Haydee Arismendez, Benefits Manager, shared updates regarding solicitations for the vision plan and the short-term disability plan. Contracts for both coverages have been completed with a start date of 1/1/2024. The solicitation process for 2025 medical plans has begun.

5. **Oath of Office Reminder**

Charlotte Marz, Deputy Director, reminded Trustees with outstanding Oaths of Office to take actions to resolve Clerk of the Board requests.

6. **Call to the Public**

Chairperson Jorgensen made a call to the public. No one from the public wished to speak.

7. **Motion to Adjourn**

Action taken: Trustee Steinkamp made a motion to adjourn the meeting. Trustee Whitney seconded the motion. The motion passed unanimously with three (3) ayes and zero (0) nays. The meeting was adjourned at 11:54 am.