

March 16, 2022-Summary Meeting Minutes

A regularly scheduled meeting of the Maricopa County Local Emergency Planning Committee (MCLEPC) was held on Mar 16, 2022, virtually via GoToWebinar.

Agenda Items:

1. Call Meeting to Order

LEPC Chair

- a) At 1:07 PM Co-Chair Brian Hickey called the meeting to order. Members and guests were asked to introduce themselves.

Members/Designees Present:

Brian Hickey	Co-Chair, Maricopa LEPC
Michele Martinez	ADEQ/AZSERC
Jonathan Patneau	Kinder Morgan
Brian Gerber	Maricopa County COAD
Kimberly Campbell	Arizona Fire and Medical Authority
Ben Davis	Maricopa County Air Quality
Steve Ward	Mesa Fire & Medical
Chris Healey	Phoenix Fire
Jamie Beauvais	AZCHER
Jayne Lee	Maricopa County Public Health
Mike Branham	Maricopa County Constable

LEPC Support Staff

Joshua Yungvirt, LEPC Coord	Maricopa County Emergency Management
Joseph Cruz, Recording	Maricopa County Emergency Management
Megan Madison, Observer	Maricopa County Emergency Management
Rudy Perez, Observer	Maricopa County Emergency Management

2. Old Business

LEPC Membership

a) Discuss/ Propose/ Vote on Approval of Meeting Minutes:

i. Meeting Minutes of Mar 16, 2022

1. Mike Branham motioned for approval, seconded by Jonathan Patneau, members approved.

3. New Business

a) LEPC Membership Updates

LEPC Chair

- i. Continue to look for interested parties
- ii. No new members added to LEPC

b) Discuss National Response Center (NRC) Reports

LEPC Coordinator

- i. Jan-Mar 2022
- ii. Master report not generated on NRC site, will update reports when the document is generated.

c) LEPC Plan Update Progress CY2022

LEPC Coordinator

i. Plan Committee

1. The goal is to update the plan this year. LEPC members were invited to participate in the update/review process to allow for a more comprehensive product

- a. Michele Martinez volunteered Dave Varela from ADEQ as a POC for plan reviews/updates
- b. Jamie Beauvais volunteered to assist with the update process
- c. Brian Gerber volunteered to assist with the review process

d) LEPC Exercise CY2022

- i. Still looking to conduct a functional exercise in 2022, Maricopa LEPC is compliant until 2023, but would like an additional exercise in 2022 to get more stakeholders involved.
- ii. Jonathan Patneau (Kinder Morgan) mentioned that his organization could assist in integrating the LEPC into their exercises.

e) Guest Speaker Planning

LEPC Coordinator

- i. Looking for guest speakers for LEPC meetings- if you have anyone that would like to brief LEPC or hazardous materials-related subjects, please ensure their name is forwarded.
 1. Michele Martinez agreed to present an Open Meeting Law briefing at the next LEPC meeting.
 2. Discussion of utility companies moving into the county and how they would be a great source of information for briefings, and it would be a great way to get them onboard with LEPC.

4. Good of the Order

LEPC Chair

- a) Floor opened to discuss any issues with conducting an in-person meeting in June. Hybrid meeting was requested by committee.

5. Call to the Public

LEPC Chair

- a) Brian Hickey opened the floor to any items from the public
 - i. Michele Martinez discussed HMEP grant project completion, the AZSERC meeting on 22 Mar 2022 at 1:30pm, and the LEPC workshop on March 23rd from 8am-5pm

6. Adjournment

- a) Kim Campbell motioned for adjournment, seconded by Jamie Beauvais, members approved.
 - i. Meeting adjourned at 1:45 PM