



**COMMUNITY DEVELOPMENT ADVISORY COMMITTEE  
MEETING MINUTES**

Wednesday, March 8, 2023, 4:00 PM

Via Microsoft Teams Meeting

**PUBLIC MEETING MINUTES - DRAFT**

Item #	Action	Presenter
1.	<p>Call to Order</p> <p>Chairman Pereira called the meeting to order at 4:00 PM</p>	<p>Chairperson Periera</p>
2.	<p>Roll Call</p> <p>Mr. Morgan conducted roll call of the CDAC members with twelve (12) members attending, quorum was noted. Ten (10) members of the public and three (3) Maricopa County staff were present.</p>	<p>Carl Morgan</p>
3.	<p>* February 8, 2023 CDAC Meeting Minutes</p> <p>Representative Chittenden motioned to approve.</p> <p>Representative Gutowski seconded the motion.</p> <p>The motion passed unanimously by voice vote.</p>	<p>Chairperson Periera</p>
4.	<p>* Gila Bend Community Center CDBG-CV Amendment</p> <p>Mr. Pierce and Town Manager Valenzuela summarized the Community Center project including additional indoor space to increase social distancing, a proposed new back-up diesel generator and commercial dishwashing machine. The proposed amendment would provide up to \$500,000 in additional CDBG-CV funds for the Community Center project.</p> <p>Representative Delgado moved and Representative Galaviz seconded a motion to recommend approval of up to \$500,000 in additional CDBG-CV funds for the Community Center project. The motion was approved unanimously by voice vote.</p>	<p>Shawn Pierce, Gila Bend Town Manager Kathy Valenzuela</p>
5.	<p>* Revised 2022-23 Funding Allocation – El Mirage</p> <p>The County has identified additional funding from previous years- primarily from completed and canceled projects. Mr. Pierce stated that sufficient unallocated prior year funds are available to completely fund the EL Mirage Fire Equipment project. After the prior year funding amount is finalized, additional projects may be funded in the near future. CDAC will be informed as additional projects are funded.</p>	<p>Shawn Pierce</p>



6.	<p>Review of 2023-24 CDBG Funding Process</p> <p>The County has been notified of the 2023-24 CDBG allocation amount from HUD. The County received an increase of approximately \$184,000 compared to last year. The increased funding plus the additional funding from previous years may allow the Guadalupe project to be fully funded.</p>	Shawn Pierce
7.	<p>Discussion of 2024-25 Funding Priorities</p> <p>The current funding priorities were reviewed. At a future meeting CDAC members will be asked to develop funding recommendations to be used for the 2024-25 CDBG funding allocation process.</p>	Shawn Pierce
8.	<p>3 Year Cooperative Agreement</p> <p>The process to renew the 3 year cooperative agreement for 2024-25 through 2026-27 is being completed this year. Cities and Towns in the Urban County CDBG service area have the opportunity to join, continue to be in, or leave the Maricopa County Urban County CDBG program. The County will work with City and Town staff to complete the process. The Cooperative Agreements will be presented to each City/Town Council for approval.</p>	Shawn Pierce
9.	<p>Announcements</p> <p>Mr. Pierce announced that the County will be developing staff capacity over the next few months including filling vacant positions and staff training. Training and capacity building is also available for Urban County partner cities and towns.</p> <p>Mr. Pierce stated that staff will be reviewing the CDAC Bylaws, Policy and Procedure Manual, and the CDAC orientation.</p> <p>Mr. Pierce also announced that the County is expected to meet the CDBG program's annual 1.5 rule expenditure requirement by the May 2023 deadline. The County appreciates and thanks the Urban County Cities and Towns that have helped meet this requirement by completing projects during this year</p>	Shawn Pierce
10.	<p>Call to Public</p> <p>No comment was received during this time</p>	Chairperson Periera
11.	<p>Adjournment</p> <p>Chairperson Periera adjourned the meeting at 4:41 PM.</p>	Chairperson Periera

Next meeting: April 12, 2023, at 4:00 pm via the Teams platforms.



**COMMUNITY DEVELOPMENT ADVISORY COMMITTEE  
MEETING**

Wednesday, March 8, 2023, 4:00 PM

**Public Meeting Minutes**

<b>City/Town or BOS District</b>	<b>CDAC Representative/Alternate</b>	
<b>Buckeye</b>	Jeanine Guy	Absent
<b>El Mirage</b>	Roy Delgado	Present
<b>Gila Bend</b>	Bud Turner	Present
<b>Guadalupe</b>	Ricardo Vital	Present
<b>Tolleson</b>	Adolfo Gamez	Present
<b>Wickenburg</b>	Rui Pereira	Present
<b>Youngtown</b>	Margaret Chittenden	Present
<b>District 1</b>	Jacki Taylor	Present
<b>District 1</b>	Shana Ellis	Present
<b>District 2</b>	Marshall Hunt	Present
<b>District 2</b>	Kevin Medema	Absent
<b>District 3</b>	Tony Gutowski	Present
<b>District 3</b>	William Fischbach	Present
<b>District 4</b>	Sharman Hickman	Absent
<b>District 4</b>	Lana Mook	Present
<b>District 5</b>	David Galaviz	Present

<b>Public Present</b>	
Andrea Marquez	<b>Buckeye</b>
Wendy Downing	<b>Buckeye</b>
Autumn Grooms	<b>El Mirage</b>
Kathy Valenzuela	<b>Gila Bend</b>
Jeff Kulaga	<b>Guadalupe</b>
Noel Schaus	<b>Tolleson</b>
Santiago Cornejo	<b>Tolleson</b>
Tonya Forbrook	<b>Wickenburg</b>
Nicole Smart	<b>Youngtown</b>
Susan Holt	<b>Youngtown</b>

<b>Staff Present</b>	
Shawn Pierce	<b>Maricopa County</b>
Jamie Macfarlane	<b>Maricopa County</b>
Carl Morgan	<b>Maricopa County</b>