



PLANNING COUNCIL EXECUTIVE COMMITTEE AGENDA

02/27/2023 • 12:30PM–2:30PM

ZOOM digital meeting

<https://zoom.us/j/5946871598?pwd=SUdBWnNLdkN5aDF0RGRNY2hHQnRqdz09>

ITEM	TOPIC/ACTION	FACILITATOR/ PRESENTER
1.	Determination of Quorum	Randall Furrow
2.	Welcome, Introductions and Declarations of Conflict-of-Interest	Randall Furrow
3.	Review and Acceptance of Agenda The Executive Committee will review the agenda for this meeting. A vote may take place regarding this agenda item.	Randall Furrow
4.	Review and Approval of the Minutes and Action Items The Executive Committee will review the summary minutes of previous meetings from December 19th, 2022. Please inform the Chair of any revisions that should be incorporated into the summary minutes. A vote may take place regarding this agenda item.	Randall Furrow
5.	Chair Update The Chair will review the recent activity of the committee and provide comments. A vote may take place regarding this agenda item. <ul style="list-style-type: none"> • Planning Council Officer Elections • Chair Training • QoL Focus Group 	Randall Furrow
6.	Appointments for Subcommittee Chairs The Planning Council Chair will appoint Chairs to any subcommittees as needed. A vote may take place regarding this agenda item. <ul style="list-style-type: none"> • StAR Co-Chairs 	Randall Furrow
7.	Ryan White HIV/AIDS Part A Recipient Update A representative of the RWHAP Part A Recipients office will discuss business items relevant to the functions of the Ryan White Part A Program. A vote may take place regarding this agenda item. <ul style="list-style-type: none"> • Allocation Discussion for Underspending • Staffing Updates 	Jeremy Hyvärinen





8.	<p>Review EMA Continuum of Care by Service Category</p> <p>The Executive Committee will review the Continuum of Care by Service Category. A vote may take place regarding this agenda item.</p>	Jeremy Hyvärinen
9.	<p>Review of Committees Estimated List for GY23/24 Budget to Executive Committee</p> <p>Planning Council Support will present to the committee items the summary of the subcommittees list of things to be included in next year’s Council budget, for example, Needs Assessment or supplies. Recommendations should focus on a description of the request and NOT dollar values. The recipient’s office will create cost estimates based on the description. A vote may take place regarding the agenda item.</p>	Jeremy Hyvärinen
10.	<p>Training, Education, and Membership (TEAM) Committee Update</p> <p>The Chair of the TEAM Committee will update the Planning Council with details from the previous meeting. A vote may take place regarding this agenda item.</p> <ul style="list-style-type: none"> • Update on Membership Recruitment and Membership Application Process • Update on Mentorship Program • Review of Proposed New Planning Council Members • 2023 Renewals: Chuck Albrecht, Eric Eason & Taylor Kirkman 	Chuck Albrecht
11.	<p>Community Health Planning and Strategies (CHPS) Committee Update</p> <p>The Chair of the CHPS Committee will update the Planning Council with details from the previous meeting. A vote may take place regarding this agenda item.</p> <ul style="list-style-type: none"> • Update on Needs Assessment • GY23/24 Calendar of Scheduled Meeting 	Meaghan Kramer
12.	<p>Standards and Rules (StAR) Committee Update</p> <p>The Chair of the StAR Committee will update the Planning Council with details from the previous meeting. A vote may take place regarding this agenda item.</p> <ul style="list-style-type: none"> • Approval of the Mental Health and Substance Use Standards of Care 	Eric Moore
13.	<p>Review of the Acuity Scale</p> <p>The Executive Committee will review and endorse the Acuity Scale. A vote may take place regarding this agenda item.</p>	Randall Furrow
14.	<p>Planning Council Recognition</p> <p>The committee will discuss ways to give back to Planning Council Members for their contribution and recognition of the value they give to the Council.</p>	Randall Furrow
15.	<p>Review and Resolve Parking Lot Items</p> <p>Any unresolved items may be discussed at this time. A vote may take place regarding this agenda item.</p>	Randall Furrow





16.	<p>Review Scope of Work and Planning Council Activity Timelines (PCAT)</p> <p>The Executive Committee will review the Scope of Work and the Planning Council Activity Timeline for the upcoming Grant Year. A vote may take place regarding this agenda item.</p>	Randall Furrow
17.	<p>Determination of Agenda Items for the Next Meeting</p> <p>The Executive Committee will discuss and set the agenda items for the next meeting.</p> <p>Schedule for Part A Provider Presentations:</p> <ul style="list-style-type: none"> • April: Terros Health • April: PositivelyYou! Ambassadors • June: Valleywise Health • October: Southern Arizona AIDS Foundation 	Randall Furrow
18.	<p>Current Event Summaries</p> <p>This is the time for Planning Council members to share a brief summary of current events. Members of the Planning Council cannot propose, discuss, deliberate, or take legal action on any matter voiced during this time.</p>	Randall Furrow
19.	<p>Call to the Public</p> <p>This is the time for the public to comment. Members of the Planning Council cannot propose, discuss, deliberate, or take legal action on any matter voiced during this time.</p>	Randall Furrow
	<p>Adjourn</p> <p>The next Planning Council meeting will be on April 24, 2023, at 2:30 pm.</p>	

Meeting Ground Rules

- The public is encouraged to take part in all of our discussions. However, due to time constraints, the Chair may limit the number of people who speak and/or the length of time allowed for discussion.
- Everyone is expected to respect the authority of the Chair.
- Anyone who wishes to comment should raise their hand to be recognized to talk.
- Please be courteous when others are talking. No sidebar conversations, please.
- Please remain calm and focused on the topic at hand.
- Stay open-minded and flexible to allow for and honor individual differences and diversity.
- When meetings are held in person, many attendees are very sensitive to fragrances, so please refrain from using colognes and perfumes at Planning Council meetings or events.

Video/Telecommunication Conference Information:

Join Zoom Meeting: <https://zoom.us/j/5946871598?pwd=SUdBWnNLdkN5aDF0RGRNY2hHQnRqdz09>
 Join Via Phone: 1 (346) 248 - 7799
 Meeting ID: 594 687 1598
 Passcode: 509688





Proposed Documents to be Included with Agenda Packet (Subject to Change):

- (1.) – Determination of Quorum**
 - o No Attachments
- (2.) – Welcome, Introductions, and Declarations of Conflict-of-Interest**
 - o No Attachments
- (3.) – Review and Acceptance of Agenda**
 - o 01 – 2023.02.27 EXECUTIVE COMMITTEE MEETING AGENDA.pdf
- (4.) – Review and Approval of the Minutes and Action Items**
 - o 02 – 2022.12.19 Executive Committee Minutes (Pending Approval).pdf
- (5.) – Chair Update**
 - o 03 – QoL Flyer.pdf
- (6.) – Appointment for Subcommittee Chairs**
 - o No Attachments
- (7.) – RWHAP Part A Recipient Update**
 - o 04 – 23.02 PC Allocations and Expenditures Report.pdf
 - o 05 – PC Support Staff Responsibilities.pdf
- (8.) – Review EMA Continuum of Care by Service Category**
 - o 06 – QM Plan and Service Category Graphs (CHPS 1.9.23).pdf
- (9.) – Review of Committees Estimated List for the GY2023/24 Budget to Executive Committee**
 - o No Attachments
- (10.) – Training, Education, and Membership Committee Update**
 - o No Attachments
- (11.) – Community Health Planning & Strategies (CHPS) Committee Update**
 - o 07 – Maricopa Co NA Draft_021523_PC Feedback.pdf
 - o 08 – Maricopa Co NA Draft FINAL_021523.pdf
- (12.) – Standards and Rules (StAR) Committee Update**
 - o 09 – 2023 PHX Mental Health sing Service Standards.pdf
 - o 10 – 2023 PHX Substance Use Outpatient Service Standard.pdf
- (13.) – Review the Acuity Scale**
 - o 11 – Joint Arizona Ryan White & ADAP Acuity Scale_2022.pdf
- (14.) – Planning Council Recognition**
 - o No Attachments
- (15.) – Review and Resolve Parking Lot Items**
 - o No Attachments
- (16.) – Review Scope of Work & Planning Council Activity Timelines (PCAT)**
 - o 12 – 2023 PHX PCAT (Executive Committee).pdf
- (17.) – Determination of Agenda Items for the Next Meeting**
 - o No Attachments
- (18.) – Current Event Summaries**
 - o No Attachments
- (19.) – Call to the Public**
 - o No Attachments

Documents distributed during this meeting may be requested from Planning Council Support. Funding is provided by the United States Department of Health and Human Services, the federal Ryan White HIV/AIDS Program, and the Maricopa County Department of Public Health.

