

Community Health Planning & Strategies (CHPS) Committee



Meaghan Kramer, Committee Chair

Tuesday, January 31, 2023

12:00 pm to 2:00 pm

ZOOM digital meeting

<https://zoom.us/j/5946871598?pwd=SUdBWnNLdkN5aDF0RGRNY2hHQnRgdz09>

4041 N. Central Ave

Phoenix, AZ 85001

(480) 431-1207

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AGENDA

Determination of Quorum

Welcome, Introductions, and Declarations of Conflict-of-Interest

I. Review and Acceptance of Agenda

The committee will review the agenda for this meeting.

II. Review and Approval of the Minutes and Action Items

The committee will review the summary minutes of previous meetings from November 29th, 2022. Please inform the Chair of any revisions that should be incorporated into the summary minutes. A vote may take place regarding this agenda item.

III. Chair Update

The Chair will review the recent activity of the committee and provide comments. A vote may take place regarding this agenda item.

IV. Local Community Report: Arizona Leadership Academy

Rose Conner and Javier Marquez with the Arizona Leadership Academy will present their program to the CHPS Committee and share how their initiatives impact our community. A vote may take place regarding this agenda item.

V. RWHAP Part A Recipient Update

A representative of the RWHAP Part A Recipients office will discuss business items relevant to the functions of the Ryan White Part A Program. A vote may take place regarding this agenda item.

- Modernizing Practices
- Designing for the Margins
- Engaging the Community
- Allocations Workgroup Update
 - Gas Vouchers

VI. New Needs Assessment Update

Germane Solutions will present its Needs Assessment process and report on its progress to update the CHPS Committee. A vote may take place regarding this agenda item.

VII. Review EMA Continuum of Care by Service Category

The Committee will review the Continuum of Care by Service Category. A vote may take place regarding this agenda item.

AGENDA continued

VIII. Review of the Annual Quality Improvement Plan

The committee will review a high-level, de-identified summary of the process and results for the most recent contract monitoring site visits. A vote may take place regarding this agenda item.

IX. Site Visit Monitoring Update

The Committee will review high-level results of the Part A Monitoring visits. Discussions about specific agencies will not be included. A vote may take place regarding this agenda item.

X. Review Framework and Meeting Logistics for PSRA

The committee will review the framework and logistics for the Priority Setting Resource Allocation (PSRA) meeting. A vote may take place regarding this agenda item.

XI. Review of Committee Budget to submit to Executive Committee

The committee will identify any items they want to be included in next year's Council budget, for example, Needs Assessment or supplies. Recommendations should focus on a description of the request and NOT dollar values. The recipient's office will create cost estimates based on the description. A vote may take place regarding the agenda item.

XII. Review and Resolve Parking Lot Items

Any unresolved items may be discussed at this time. A vote may take place regarding this agenda item.

XIII. Review Scope of Work & Planning Council Activity Timelines (PCAT)

The Committee will review the Scope of Work and the Planning Council Activity Timeline for the upcoming Grant Year. A vote may take place regarding this agenda item.

XIV. Review and Resolve Parking Lot Items

Any unresolved items may be discussed at this time. A vote may take place regarding this agenda item.

XV. Determination of Agenda Items for Next Meeting

The Committee will discuss and set the agenda items for the next meeting.

XVI. Current Event Summaries

This is the time for Planning Council members to share a brief summary of current events. Members of the committee cannot propose, discuss, deliberate, or take legal action on any matter voiced during this time.

XVII. Call to the Public

This is the time for the public to comment. Members of the committee cannot propose, discuss, deliberate, or take legal action on any matter voiced during this time.

Adjourn

The next CHPS committee meeting will be on **March 28, 2023**, at 12:00 pm.

Meeting Ground Rules

- The public is encouraged to take part in all of our discussions. However, due to time constraints, the Chair may choose to limit the number of people who may speak and/or the length of time allowed for discussion.
- Everyone is expected to respect the authority of the Chair.
- Anyone who wishes to comment should raise their hand to be recognized to talk.
- Please be courteous when others are talking. No sidebar conversations, please.
- Please remain calm and focused on the topic at hand.
- Stay open-minded and flexible to allow for and honor individual differences and diversity.
- When meetings are held in person, many attendees are very sensitive to fragrances, so please refrain from using colognes and perfumes at Planning Council meetings or events.

AGENDA continued

Video/Telecommunication Conference Information:

- Join Zoom Meeting:
<https://zoom.us/j/5946871598?pwd=SUdBWnNLdkN5aDF0RGRNY2hHQnRqdz09>
- Join Via Phone: 1 (346) 248 - 7799
Meeting ID: 594 687 1598
Passcode: 509688

Proposed Documents to be Included with Agenda Packet (Subject to Change):

- (I.) – Review and Acceptance of Agenda**
 - 01 - 2023.01.31 CHPS COMMITTEE MEETING AGENDA.pdf
- (II.) – Review and Approval of the Minutes and Action Items**
 - 02 - 2022.11.29 CHPS Committee Minutes (PENDING APPROVAL).pdf
- (III.) – Chair Update**
 - No Attachments
- (IV.) – Local Community Report: Arizona Leadership Academy**
 - 03 – Quality of Life Focus Group (Brochure).pdf
- (V.) – RWHAP Part A Recipient Update**
 - 04 – 23.01 PC Allocations and Expenditures Report.pdf
- (VI.) – Needs Assessment Update**
 - 05 – AZ Part A PC_GS_Final_011722.pdf
- (VII.) – Review EMA Continuum of Care by Service Category**
 - 06 – CHPS QM Plan and Service Category Graphs 1.9.23.pdf
- (VIII.) – Review of the Annual Quality Improvement Plan**
 - 07 – 2022-2024 Phoenix EMA CQM Plan.pdf
- (IX.) – Site Visit Monitoring Update**
 - No Attachments
- (X.) – Review Framework and Meeting Logistics for PSRA**
 - No Attachments
- (XI.) – Review of Committee Budget to submit to Executive Committee**
 - No Attachments
- (XII.) – Review and Resolve Parking Lot Items**
 - No Attachments
- (XIII.) – Review Scope of Work & Planning Council Activity Timelines (PCAT)**
 - 08 – 2023 PHX PCAT (CHPS).pdf
- (XIII.) – Determination of Agenda Items for Next Meeting**
 - No Attachments
- (XII.) – Current Events Summaries**
 - No Attachments
- (XII.) – Call to the Public**
 - No Attachments